

TOWN OF SOUTHEAST
1360 Route 22
Brewster, New York 10509
Thursday, November 17, 2016
WORK SESSION/REGULAR MEETING 7:00 P.M.

Pledge of Allegiance
Notation of Exits
Turn Off/Put on Vibrate – All Electronic Devices

Public Hearing:

1. Historic Sites and Districts – Triangle House – 57.5-3-28 – 512 Tonetta Lake Road

Work Session:

1. Discussion – Modification of RPTL 467 (Late Senior Citizen Exemption)

Regular Meeting:

1. Correspondence
2. Approval of Voucher List
3. Setting of Meeting Dates and Public Hearings

All meetings will be held at 1360 Route 22, Brewster, New York
At 7:00 P.M. unless otherwise noted:

Thursday, December 1, 2016

Thursday, December 22, 2016

4. Budget Transfers
5. Resolution – Amending Chapter 83 – Historic Sites and Districts
6. Settlement of Certiorari Proceedings – Civetta/Gatti
7. Supervisor's Financial Report

Recognition of Public/Public Comment
Recognition of Town Board/Town Board Comment

WS#1



Tony Hay <tonyhayusmc@gmail.com>

Possible Modification of RPTL 467 Regarding Late Senior Citizen Exemption Filing

1 message

Laurie Bell <lbell@southeast-ny.gov>
To: Town Board <townboard@southeast-ny.gov>
Cc: mstancati@southeast-ny.gov

Thu, Nov 10, 2016 at 4:45 PM

Dear Town Board,

Attached you will find a copy of RPTL-467(8-a) which allows for late filing of the Senior Citizen (i.e. Aged All) exemption *until the last day for paying taxes without incurring interest or penalty* (i.e. September 30th).

Currently ALL exemption applications and renewals must be received or post marked no later than March 1 each year. It has been the practice (allowable by RPTL 467) to allow any filing not received by March 1 to be considered under certain circumstances (death or severe illness of the applicant or immediate member of the family) UNTIL THE DELIVERY OF THE TENTATIVE ROLL TO THE COUNTY or around April 15.

I believe the Town Board may want to officially rule on this latest amendment. If approved, it will create additional paperwork in that any late filing (beyond April 15 and up until September 30) will require a Correction to the Tentative Roll or Final Roll in addition to possible processing of any applicable refunds if the School Tax Bill has already been paid.

In the past there have been few if any requests to process a Senior Citizen Exemption after March 1, and I am not aware of any requests to process such an exemption beyond April 15 in the past.

Let me know if you have any questions in this regard, and if you decide to rule on this, let me know if it will be placed on the November 17th agenda.

Thank you,

Laurie Bell

Assessor

Town of Southeast

1360 Route 22

Brewster, NY 10509

**Town of Southeast
Accounting Department
1360 Route 22
Brewster, NY 10509**

R#4

Town Accountant
Ronald Hund

Tel. (845) 279-7338

Account Clerk
Helena Hansen

Fax. (845) 279-3664

rhund@southeast-ny.gov
hhansen@southeast-ny.gov

MEMO TO: Tony Hay
FROM: Ron Hund RH
DATE: November 15, 2016
RE: Budget Transfers

Attached are the budget transfers that must be put on the agenda for approval at the Town Board meeting on November 17, 2016.

CC. Town Board
Town Clerk

BUDGET TRANSFER and APPROPRIATION INCREASE REQUEST

To: Budget Officer Town Board					Date: 11/17/2016
Prepared By:	Town Accountant				
From Account Code	Description	Amount	To Account Code	Description	Amount
GENERAL FUND - A A000-1110-412-000	Justice Computer Services	623.00	A000-1110-405-000	Town Board Conference/Seminar/Training Conference	623.00
A000-1330-405-000	Tax Collector Conference/Seminar/Training	21.00	A000-1330-411-000	Tax Collector Professional/Technical Services Tax Bills	21.00
A000-1610-401-000	Special Districts Supplies/Material	117.00	A000-1610-424-000	Special Districts Vehicle Maintenance/Repair Vehicle Maintenance	117.00
A000-1620-401-000	Facilities Maintenance Supplies/Material	2,073.00	A000-1620-417-000	Facilities Maintenance Building Maintenance/Repair Repair Town Hall Entrance	1,559.00
			A000-1620-423-000	Facilities Maintenance Tool Maintenance/Repair Repair Mower	102.00
			A000-1620-424-000	Facilities Maintenance Vehicle Maintenance/Repair Vehicle Maintenance	412.00
A000-1620-411-000	Facilities Maintenance Professional/Technical Services	3,000.00	A000-1650-416-000	Central Communications Web Site Services Web Site Services	3,000.00
A000-1660-401-000	Storeroom Supplies/Materials	417.00	A000-1910-400-000	Unallocated Insurance Vehicle Endorsement	417.00
A000-1990-400-000	Sub-Contingency	500.00	A000-1110-101-000	Justice Overtime Overtime PR #21-23	500.00
A000-7140-411-000	Markel Park Supplies/Materials	400.00	A000-6119-400-048	Child Care Before & After Care Contractual Supplies	169.00
			A000-7270-411-000	Electrazone Field Professional/Technical Services Portable Toilets	231.00
A000-7151-480-000	Lakeview Manor Fuel Oil	140.00	A000-7151-411-000	Lakeview Manor Professional/Technical Services Metropast Services	140.00
A000-7180-210-000	Tonetta Lake Other Equipment	74.00	A000-7180-411-000	Tonetta Lake Professional/Technical Services Professional Services	74.00
A000-7310-400-016	Youth Programs Cheerleading Summer	215.00	A000-7310-400-019	Youth Programs Cheerleading League Program Expenses	215.00

BUDGET TRANSFER and APPROPRIATION INCREASE REQUEST

To: Budget Officer Town Board		Date: 11/17/2016	
Prepared By:	Town Accountant		
From Account Code	Description	Amount	To Account Code
GENERAL FUND - B B000-3620-401-000	Safety Inspection Supplies/Material	547.00	B000-3620-101-000
B000-8010-100-000	Zoning Personal Services	187.00	B000-8010-411-000
BLACKBERRY PARK - SP SP00-7140-411-000	Playgrounds/Rec Center Professional/Technical Services	2,188.00	SP00-8010-800-000
SP00-7180-204-000	Blackberry Pool Furniture	65.00	SP00-7180-411-000
BREWSTER HEIGHTS SEWER SS2 SS02-8110-401-000	Sewer Administration Supplies/Material	1,997.00	SS02-8110-411-000
PEACH LAKE SEWER SS3 SS3.8110.401	Sewer Administration Supplies/Materials	434.00	SS3.8110.411
FOX HILL WATER - SW3 SW03-8340-411-000	Transmission & Distribution Professional/Technical Services	680.00	SW03-8320-411-000
PEACEABLE HILL WATER - SW5 SW05-8320-425-000	Source of Supply, Power, Pumping Sewer/Water Charges	75.00	SW05-8340-411-000
BIRCH HILL WATER - SW9 SW09-9961-900-000	Transfer To Debt Service Fund	1,543.00	SW09-8320-411-000
			SW09-8340-411-000

Description	Amount
Safety Inspection Overtime	547.00
Zoning Professional/Technical Services	187.00
State Retirement	2,188.00
Blackberry Pool Professional/Technical Services	65.00
Sewer Administration Professional/Technical Services	1,997.00
Sewer Administration Professional/Technical Services	434.00
Source of Supply, Power, Pumping Professional/Technical Services	680.00
Transmission & Distribution Professional/Technical Services	75.00
Source of Supply, Power, Pumping Professional/Technical Services	918.00
Transmission & Distribution Professional/Technical Services	625.00

BUDGET TRANSFER and APPROPRIATION INCREASE REQUEST				Date: 11/17/2016
To: Budget Officer Town Board				
Prepared By:	Town Accountant			
From Account Code	Description	Amount	To Account Code	Description
INCREASE APPROPRIATIONS BY USING UNAPPROPRIATED, UNRESERVED, FUND BALANCE OR UNANTICIPATED REVENUES				
<i>(Increase Appropriation and Revenue Budget)</i>				
A000-2025-019-000	Special Rec. Cheerleading League	2,025.00	A000-7310-400-019	Youth Programs Cheerleading League <i>Program Expenses</i>
A000-2025-025-000	Special Rec. Football League	11.00	A000-7310-400-025	Youth Programs Football League <i>Program Expenses</i>
A000-2025-038-000	Special Rec. Tennis Fall Camp	305.00	A000-7310-400-038	Youth Programs Tennis Fall Camp <i>Program Expenses</i>
A000-2025-049-000	Special Rec. Aerobics	165.00	A000-7310-400-049	Youth Programs Aerobics <i>Program Expenses</i>
				Amount
				2,025.00
				11.00
				305.00
				165.00

2016 Sub-Contingency Report

Beginning Balance 1/1/16 **\$ 95,000.00**

Subtotal Sub-Contingency **\$ 95,000.00**

Deductions:

R	Facilities Maintenance Overtime Payroll #1-3	(2,800.00)
R	Facilities Maintenance Overtime Payroll #4-8	(1,857.00)
R	Facilities Maintenance Overtime Payroll #9-10	(82.00)
R	Assessor Overtime Payroll # 1-12	(148.00)
R	Recreation Building Repairs	(3,450.00)
R	Justice Overtime Payroll #16-19	(5,000.00)
R	Grant Services	(8,500.00)
R	Attorney Services	(21,000.00)
R	Computer Service 1 Main Street	(7,827.00)
R	Justice Overtime Payroll #20-21	(5,000.00)
R	Recreation Clerk	(10,000.00)
R	Attorney Services	(15,766.00)

(81,430.00)

Total **\$ 13,570.00**

Proposed Deductions:

A	Justice Overtime Payroll #22-23	(500.00)
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(500.00)

Pending Balance 12/31/16 **\$ 13,070.00**

Note:

R = resolution

A = proposed budgetary amendment

R#5

**TOWN BOARD
TOWN OF SOUTHEAST, NEW YORK**

**LOCAL LAW
AMENDING CHAPTER 83 – HISTORIC SITES AND DISTRICTS**

RESOLUTION NO. _____ /2016

DATE: November 17, 2016

INTRODUCED BY: _____

SECONDED BY: _____

WHEREAS, a resolution having been adopted by the Town Board of the Town of Southeast for a public hearing to be held by said Town Board to hear all interested parties on a proposed local law which would amend Chapter 83 of the Code of the Town of Southeast entitled Historic Sites and Districts, Section 83-3 (B), to delist premises known as Tax Map No. 57.5-3-28, also known as “Triangle House”, located a 512 Tonetta Lake Road, as a local historic site; and

WHEREAS, notice of said public hearing was advertised in an official newspaper of the Town of Southeast in the manner prescribed by law, such public hearing was held on November 17, 2016 and all interested persons were given an opportunity to be heard at that time; and

WHEREAS, it is found and determined that the premises, while old, may not have had the historic significance ascribed to it in Chapter 83 and it is the sense of this Town Board that the proposed local law will help promote the general welfare of the public and private ownership interests.

NOW, THEREFORE, BE IT

RESOLVED, the Town Board of the Town of Southeast hereby adopts Local Law No. 8 of 2016 pursuant to the Municipal Home Rule Law amending Section 83-3 (B) of the Town Code to delist premises known as Tax Map No. 57.5-3-28, also known as “Triangle House”, located a 512 Tonetta Lake Road, as a local historic site; and be it further

RESOLVED, that the Town Clerk be and hereby is authorized and directed to enter said Local Law in the minutes of this meeting and in the Code Book of the Town of Southeast and give due notice of the adoption of said local law by filing such with the Secretary of State of New York within the time required by law.

UPON A ROLL CALL VOTE:

Councilman Alvarez _____
Councilwoman Eckardt _____
Councilman Cullen _____
Councilwoman Hudak _____
Supervisor Hay _____

VOTE: Resolution _____, by a vote of _____, to _____, _____ abstained.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)
 : ss.:
COUNTY OF PUTNAM)

I, MICHELE STANCATI, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 17th day of November, 2016.

MICHELE STANCATI
Town Clerk

R#6

**TOWN BOARD
TOWN OF SOUTHEAST, NEW YORK**

**SETTLEMENT OF CERTIORARI PROCEEDINGS
CIVETTA / GATTI**

RESOLUTION NO. _____ / 2016

DATE: November 17, 2016

INTRODUCED BY: _____

SECONDED BY: _____

WHEREAS, proceedings have been commenced in NYS Supreme Court challenging the assessed valuation of premises owned by Civetta and Gatti and known generally as Tax Map No. 35.-2-1 for 2016; and

WHEREAS, the Town Board is in receipt of settlement recommendations from the Town's Assessor, Appraiser and Town Attorney with regard to such proceedings.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Southeast does hereby accept the recommendations of its professional advisors and authorizes the Town Attorney to execute a Stipulation of Settlement, Consent Judgment and/or Order on Consent in accordance with said recommendations for the following:

<u>Petitioner</u>	<u>Tax ID</u>	<u>Year</u>	<u>Assessment</u>	<u>Settled Assessment</u>
Civetta / Gatti	35.-2-1	2016	\$1,847,000	\$1,050,000

And be it further **RESOLVED**, that the Town Attorney is hereby authorized and directed to execute any and all stipulations, consent orders or other documents necessary to reflect the foregoing settlement.

UPON A ROLL CALL VOTE:

- Councilman Alvarez _____
- Councilman Cullen _____
- Councilwoman Eckardt _____
- Councilwoman Hudak _____
- Supervisor Hay _____

VOTE: carried / defeated by a vote of _____ in favor, _____ against; _____ abstained.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)
 : ss.:
COUNTY OF PUTNAM)

I, MICHELE STANCATI, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 17th day of November, 2016.

MICHELE STANCATI
Town Clerk