

**TOWN OF SOUTHEAST  
1360 Route 22  
Brewster, New York 10509  
Thursday, April 25, 2019  
WORK SESSION/REGULAR MEETING 7:00 P.M.**

**Pledge of Allegiance**

**Notation of Exits**

**Turn Off/Put on Vibrate – All Electronic Devices**

**Work Session:**

1. Discussion – Use Of Town Properties
2. Discussion – Chapter 39 – Alarm Permits
3. Discussion – Chapter 71 – Blasting Permits
4. Discussion – Chapter 131-9 – Parking Railroad Avenue
5. Discussion – E-Waste

**Regular Meeting:**

1. Correspondence
2. Approval of Voucher List
3. Setting of Meeting Dates and Public Hearings

All meetings will be held at 1360 Route 22, Brewster, New York  
At 7:00 P.M. unless otherwise noted:

Thursday, May 9, 2019 \*Public Hearing – Chapter 39 – Alarm Permits  
\*Public Hearing – Chapter 71 – Blasting Permits  
\*Public Hearing – Chapter 131-9 – Parking  
Railroad Avenue

Thursday, May 23, 2019 \*Public Hearing – 2019 MS4 Report

4. Budget Transfers
5. Resolution – Refund Major Project Fee – Alfacor LLC.
6. Resolution – Local Law – Chapter 54A – Buildings Numbering
7. Supervisor's Financial Report

**Recognition of Public/Public Comment**

**Recognition of Town Board/Town Board Comment**

WS #2  
PH

## PROPOSED AMENDMENTS TO TOSE CODE

### SECTION 39

**39-1A: FIRE ALARMS REQUIRED:** An approved fire alarm system shall be installed in existing buildings and structures in accordance with the provisions of the New York State International Fire Code and provide occupant notification as prescribed by applicable statute. [Sec 1103.7 NYSIFC]

**Exception:** Occupancies with an existing previously approved fire alarm system

**39-1B: LEGAL NOTATIONS:** The following explain the legal notations found within the provisions of this code:

NYSIFC - New York State International Fire Code

NYSIBC - New York State International Building Code

NFPA - National Fire Protection Association

**39-2: FALSE ALARMS (DEFINED):** Delete "Putnam County Sheriff's Department" and replace it with, "alarm company"

**39-2: CARBON MONOXIDE ALARM :** A single or multi-station device that has (1) a sensor capable of detecting the presence of carbon monoxide and (2) an alarm that sounds when carbon monoxide is detected. [Sec 915.2.2 NYSIBC]

**39-2: ALARM (DEFINED):** For the purpose of this statute, ALARM shall mean: **FIRE, CARBON MONOXIDE, SMOKE, HOLD UP (ROBBERY), INTRUSION (BURGLARY), MEDICAL EMERGENCY RESPONSE, PANIC ALARMS:** It is a device designed to signal emergency assistance from law enforcement, fire and/or emergency medical services.

**39-2: KEY BOX:** A secure device with a lock operable only by fire department master key, and containing building entry keys and other keys that may be required for access in an emergency. [Sec 202 NYSIFC]

**39-5: APPLICATIONS FOR PERMIT:** All applications for alarm permits shall be submitted to the licensing authority on a form prescribed by the Town Board. The said form shall be obtained from the licensing authority. The permit application shall include a description of the alarm device(s) installed or to be

installed. All applications and renewals shall require a certification that an annual maintenance inspection had been conducted by a New York State licensed or certified alarm agent within the preceding twelve months. [Sec 72 NFPA]

**ALARM SYSTEM REGISTRATION INFORMATION:** All information captured on registration-related records kept by the town pursuant to this chapter shall be deemed confidential in nature and not subject to disclosure except upon written request by a law enforcement agency or fire department.

**39-6: PERMIT FEES; EXPIRATION AND RENEWAL:** The annual alarm permit fee shall be determined by a resolution by the Town Board. Permits issued shall become valid on the first day of January of any given year and shall expire on the thirty-first day of December of that year. Permits shall be renewed each year, and all renewal applications shall be submitted to the licensing authority on or before the expiration date of the current permit.

**LATE FEE:** Any alarm renewal made after March first of each year is subject to an administrative late fee in addition to the annual renewal charge.

**39-8 FALSE ALARMS:** Delete "Putnam County Sheriff's Office" and "New York State Police"

- A. The Brewster-Southeast Joint Fire District shall ensure that the chief of the Brewster Fire Department or his designee prepare and submit a written monthly report to the licensing authority, who shall keep an up-to-date and accurate log of all false alarms occurring in the town.
- B. Any owner or lessee of property having an alarm as defined by this chapter on his premises, shall be subject to a fine and/or administrative penalty for each false alarm occurring at the premises according to the existing fee schedule or as determined by the courts.
- C. Property owners and/or lessee of property failing to have a valid alarm permit as required by law shall be subject to a fine and/or administrative penalty for each false alarm occurring at the premises as well as additional fines and/or administrative fees for failing to register the alarm(s) as required.

- D. Administrative fees shall be collected by the licensing authority. Failure to pay the imposed fees shall subject such alarm owner, lessee or user to further penalties, to include further fines as determined by the courts.
- E. Unpaid false alarm fees and/or fines, permit fees or other charges shall be subject to a lien placed against the said property from with the false alarm(s) originated. It shall be collected in the same manner as real estate taxes after provision of section 39-10 have been exhausted.
- F. A valid alarm permit may be suspended or revoked if the licensed property is the location of chronic false alarms.

**39-14 IMPLEMENTATION:** All the requirements, rules and regulations pertaining to this chapter shall be in effect as of October 1, 1992 and remain until amended by the Town Board.

**39-18 KEY BOXES REQUIRED:** Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be an approved type listed in accordance with UL 1037, and shall contain keys to gain necessary access as required by the fire code official. [Sec 506.1 NYSIFC]

All commercial property having a structure or building located within the Town of Southeast shall install and maintain key box(es) in approved location as determined by the Fire Code Official.

- A. **LOCKS:** An approved lock shall be installed on gates or similar barriers where required by the fire code official.
- B. **ELEVATOR KEYS:** Key boxes provided for nonstandardized fire service elevator keys shall comply with Section 506.1.2 of the New York State International Fire Code.
- C. **KEYS:** All lock box cylinders shall be keyed to conform with the key registered to the Brewster Fire Department. The key shall not be freely duplicated.

**D. MAINTENANCE:** It shall be the responsibility of the property owner or his representative to maintain key box(es) and insure the keys therein are compatible with the existing door locks.

**FIRE CODE OFFICIAL (DEFINED) :** The fire chief of the Brewster Fire Department or a duly authorized representative charged with the administration and enforcement of the code. The Fire Code Official shall include: the Town of Southeast Fire Inspector, Emergency Coordinator, Code Enforcement Officer(s), Building Inspector, and Assistant Building Inspector. [Sec 202 NYSIFC]

## 2019 Town of Southeast Fee Schedule

Zoning Map	\$ 20.00	
Comprehensive Plan	\$ 75.00	
Copies- per page 8x10/11x17	.25/.50	
Solid Waste Application Fee	\$ 150.00	
Solid Waste Permit Fee	\$ 150.00	
Fee Per Vehicle	\$ 100.00	
Junkyard License Application Fee*- (No Additional Charge If License Is Granted)	\$ 2,500.00	*plus 2% per month late fee
Garbage Fine	\$ 100.00	
Christmas Tree Sales, Application Fee	\$ 50.00	
Christmas Tree Permit Fee	\$ 50.00	
Christmas Tree Sales Restoration Fee (refundable)	\$ 100.00	
Food Truck Permit - Veterans with a DD-214	Free	
Food Truck Permit - Calendar Year - 1/1 - 12/31	\$ 500.00	
Food Truck Permit - Calendar Year - Issued after 6-30	\$ 250.00	
Food Truck Permit - Secondary - Municipal/Town Property - Per Day	\$ 20.00	
Food Truck Permit - Secondary - Municipal/Town Property - Per Month	\$ 100.00	
Food Truck Permit - Violations - Per Offense - (3) Maximum	\$ 100.00	
Food Truck Permit - Identifications (2 issued with each permit) - each additional	\$ 10.00	
Alarm Permit - Residential Annual Fee	<del>\$ 25.00</del>	\$50.00
Alarm Permit - Commercial Annual Fee	\$ 100.00	
False Fire Alarms- First (Commercial/Residential)	Warning	
False Fire Alarms- Second (Commercial/Residential)	\$ 125.00	
False Fire Alarms- Third (Commercial/Residential)	\$ 250.00	
False Fire Alarms- Fourth (Commercial/Residential)	\$ 500.00	
False Fire Alarms- Fifth (Commercial/Residential)	\$ 750.00	
False Fire Alarms - Six Plus (Commercial/Residential)	\$ 1,000.00	
Failure to Register Alarm Permit - Fine (Commercial/Residential)	\$ 100.00	
Fire Safety Violations - First Violation (Commercial/Residential)	Warning	
Fire Safety Violations - Second Violation (Commercial/Residential)	\$ 50.00	
Fire Safety Violations - Third Violation (Commercial/Residential)	\$ 100.00	
Fire Safety Violations - Fourth Violation (Commercial/Residential)	Court	
Water/Sewer Application	\$ 250.00	
Water/Sewer Meter	\$ 150.00	
Town of Southeast History Book	\$ 35.00	
Public Assembly Permit	\$ 250.00	
<b>Zoning Petition</b>		
280(a) Permit	\$ 500.00	
281 Permit	\$ 1,000.00	
Change of Zoning Designation (for first five acres or less) Zoning Maps	\$ 500.00	plus \$50 for each additional acre
Zoning Text Change	\$ 7,500.00	

ws #3  
PH

§ 71-3 Issuance of permit; fee; revocation.

A.

Such permit, when approved and signed by the Building Inspector and upon payment of a fee of \$150 to the Building Inspector or such other fee as may be fixed from time to time by the Town Board, shall be issued and signed by the Building Inspector, who shall keep a record thereof. Each permit shall specify the name of the permittee, the date of expiration (which shall be no later than six months from the date of issue) and the particular place where the blasting is to be done.

B.

The Town Board may revoke any permit issued hereunder at any time for good cause shown. If permit revocation occurs, a hearing shall be conducted by the Town Board upon written notification of the permittee of the time and place of and reason for such hearing.

**BLASTING ORDINANCE:**

April 2019

Lynne Eckardt 845 661-6349

**Proposed Changes:**

**Below are code items that should be discussed and possibly changed and/or added:**

- Notification Distance from **Blasting Site** (Property boundary is not used in most town codes): Ranges from **750 to 1000** feet. [371-2 B: 300' is currently used in SE code]
- Hours of 'Operation': Suggest the same hours as the current Southeast Town Hours. This makes the most sense (each town is quite different). With these hours the Town will be able to answer residents' questions should they hear any blasting. 9:00- 4:30 [71-7: 8:00 to 5:00 is currently used in SE code]. I know that summer hours are different. Thoughts? **8:00 A.M. – 5:00 P.M.**
- **No Blasting on Saturdays, Sundays, Legal Holidays** [71-7 Currently only Sunday.]
- Insurance: Should be raised to: **\$1 million/\$2 aggregate** [71-2 Currently \$500,000/\$1,000,000]
- ~~Pre-blast Meeting with Building Inspector? (Kent 38-13.3) This could be waived by the Building Inspector.~~
- ~~Definition of Explosives Philipstown 88-3 We may want to add a few definitions.~~

Notices must be sent not more than 30 Days nor less than 72 hours. This is fine and is already in the Southeast code.

Look at North Salem 48-12

North Salem- Strict inspections: 48-13



ARTICLE II  
**Parking, Standing and Stopping**

**§ 131-5. Applicability of article.**

The provisions of this article shall apply except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.

**§ 131-6. Manner of parking.**

Wherever a space shall be marked off on the surface of a street or public parking lot for the parking of an individual vehicle, every vehicle there parked shall be parked within the lines bounding such space.

**§ 131-7. Parking between curbs and sidewalks restricted.**

No person shall park any vehicle between the curb and sidewalk on any street in the Town of Southeast.

**§ 131-8. Parking prohibited in general areas.**

No person shall park any vehicle in the following areas:

- A. On any street in such a manner as to block any public or private drive, sidewalk or crosswalk.
- B. In front of or within 15 feet of either side of the entrance of any theater, auditorium, bank, hospital, funeral home or other building when large assemblages of people are being held, except briefly to take on or discharge passengers or freight.
- C. In any manner which blocks or obstructs the flow of traffic on any street.
- D. Within 200 yards of its former position in a restricted or limited time parking area.
- E. On any street for the purpose of advertising a vehicle for sale or for displaying advertising, except by special permit of the Town Board.
- F. On Independent Way, including the shoulders thereof, at any location for its entire length. [Added 12-19-1996 by L.L. No. 6-1996]

**§ 131-9. No parking or standing any time. [Amended 1-18-2001 by L.L. No. 1-2001]**

The parking or standing of vehicles is hereby prohibited at all times in locations determined by the Town Board. Such locations shall contain signs indicating such parking prohibition.

- A. Argonne Road. Parking and standing shall be prohibited on both sides of the road, from the intersection of Route 6 on the easterly end of Argonne Road to the intersection of Argonne Road with Route 6 at the westerly terminus of Argonne Road.

OVER

- B. International Boulevard. Parking and standing shall be prohibited on both sides of the road, from the intersection of International Boulevard with NYS Route 312 on the easterly end of International Boulevard to the intersection of International Boulevard with Zimmer Road at the northwesterly terminus of International Boulevard. [Added 1-16-2003 by L.L. No. 1-2003]
- C. Nichols Road. Parking and standing shall be prohibited on both sides of the road, from the intersection of Nichols Road with Dingle Ridge Road on the easterly end of Nichols Road to the intersection of Nichols Road with NYS Route 121 (Peach Lake Road) on the westerly end of Nichols Road. [Added 1-22-2004 by L.L. No. 1-2004]
- D. Putnam Avenue. Parking and standing shall be prohibited on both sides of the road from the intersection of Putnam Avenue with NYS Route 6 at Drewville Road northeasterly to Bloomer Road. [Added 6-23-2011 by L.L. No. 8-2011]
- E. Fields Lane. Parking and standing shall be prohibited on both sides of the road, from the border of the Town of North Salem to the terminus at Dean's Corners Road (CR-55). [Added 4-26-2012 by L.L. No. 1-2012]

*F. Railroad Avenue. Parking and standing shall be prohibited on both*

**§ 131-10. All-night parking prohibited on certain streets.** <sup>1</sup> [Added 8-21-1997 by L.L. No. 6-1997; amended 1-18-2001 by L.L. No. 1-2001]

There shall be no parking of any motor vehicles upon the following streets between the hours of 10:00 p.m. and 5:00 a.m. within the Town of Southeast at any time during the year:

- A. (Reserved) *Sides of the road from the village boundary to Route 22.*

**§ 131-11. Removal of stalled vehicles; impoundment; deposit of snow and ice; penalties for offenses.**

- A. Between November 15 and April 1 of the following year, no person shall park a motor vehicle on any Town highway between the hours of 12:00 midnight and 6:00 a.m., and no person operating a motor vehicle on a Town highway on which there is a covering of snow, sleet or ice shall allow such vehicle to become stalled, wholly or partly, because the drive wheels thereof are not equipped with effective tire chains or snow tires. No person operating a motor vehicle on Town highways on which there is a covering of snow, sleet or ice or on which there is a parking prohibition in effect shall park or allow such vehicle to become stalled because the motor fuel supply is exhausted or the battery has become inoperative. [Amended 1-20-1994 by L.L. No. 1-1994]
- B. Whenever a vehicle becomes stalled for any reason, whether or not in violation of this section, the person operating such vehicle shall take immediate action to have the vehicle towed or pushed off the roadway. No person shall abandon or leave this vehicle in the roadway of a Town highway (regardless of whether he indicates, by raising the hood or otherwise, that the vehicle is stalled) except for the purpose of securing assistance during

1. Editor's Note: Former § 131-10, Nighttime parking prohibited certain hours, was repealed 1-20-1994 by L.L. No. 1-1994.

**Town of Southeast  
Accounting Department  
1360 Route 22  
Brewster, NY 10509**

RH 4

*Town Accountant*  
Ronald Hund

*Tel. (845) 279-7338*

*Account Clerk*  
Helena Hansen

*Fax. (845) 279-3664*

[rhund@southeast-ny.gov](mailto:rhund@southeast-ny.gov)  
[hhansen@southeast-ny.gov](mailto:hhansen@southeast-ny.gov)

**MEMO TO: Tony Hay**

**FROM: Ron Hund RH**

**DATE: April 23, 2019**

**RE: Budget Transfers**

Attached are the budget transfers that must be put on the agenda for approval at the Town Board meeting on April 25, 2019.

CC. Town Board  
Town Clerk

BUDGET TRANSFER and APPROPRIATION INCREASE REQUEST					
To: Budget Officer				Date: 4/25/2019	
Town Board					
Prepared By:	Town Accountant				
From Account Code	Description	Amount	To Account Code	Description	Amount
GENERAL FUND - A					
A000-1110-421-000	Justice Software Lease/Maintenance	420.00	A000-1110-411-000	Town Board Professional/Technical Services Stenography Services	420.00
A000-1355-409-000	Assessor Mileage/Tolls	60.00	A000-1355-403-000	Assessor Books/Publications Books	60.00
A000-1989-400-000	Contingency	6,000.00	A000-9901-900-000	Interfund Transfers Lakewood Manor Grant	6,000.00
A000-1990-400-000	Sub-Contingency	1,121.00	A000-7020-101-000	Recreation Administration Overtime Overtime Payroll No. 7-8	1,121.00
BLACKBERRY LIGHTING - SL					
SL00-1030-000-000	Special Assessments	5,967.00	SL00-1289-000-000	Other General Departmental Income Reclassify Revenue	5,967.00
BLACKBERRY PARK - SP					
SP00-1030-000-000	Special Assessments	112,330.00	SP00-2001-000-000	Special Recreation Facility Charges Reclassify Revenue	112,330.00
SP00-7180-412-000	Blackberry Pool Computer Services	1,160.00	SP00-7180-210-000	Blackberry Pool Other Equipment Heater	34.00
			SP00-7180-417-000	Blackberry Pool Maintenance/Repairs Repairs	1,126.00
RESIDENTIAL REFUSE - SR					
SR00-1030-000-000	Special Assessments	1,904,100.00	SR00-2130-000-000	Refuse And Garbage Charges Reclassify Revenue	1,904,100.00
SOUTHEAST TRAIN PARKING ST					
ST00-5660-411-000	Off-Street Parking Professional/Technical Services	49.00	ST00-5660-401-000	Off-Street Parking Supplies/Materials Supplies	49.00
BREWSTER HEIGHTS WATER SW1					
SW01-8340-411-000	Transmission & Distribution Professional/Technical Services	10,600.00	SW01-8320-417-000	Source of Supply, Power, Pumping Building Maintenance/Repair Repairs	10,600.00
STARR RIDGE WATER SW2					
SW02-8320-411-000	Source of Supply, Power, Pumping Professional/Technical Services	562.00	SW02-8320-210-000	Source of Supply, Power, Pumping Other Equipment Pump Repairs	562.00
FOX HILL WATER SW3					
SW03-8320-411-000	Source of Supply, Power, Pumping Professional/Technical Services	94.00	SW03-8320-401-000	Source of Supply, Power, Pumping Supplies/Materials Well Supplies	94.00
PEACEABLE HILL WATER - SWS					

BUDGET TRANSFER and APPROPRIATION INCREASE REQUEST					
To: Budget Officer				Date: 4/25/2019	
Town Board					
Prepared By:	Town Accountant				
From Account Code	Description	Amount	To Account Code	Description	Amount
SW05-8310-411-000	Water Administration Professional/Technical Services	888.00	SW05-8310-210-000	Water Administration Other Equipment	888.00
				Dehumidifier	
<b>BIRCH HILL WATER - SW9</b>					
SW09-9961-900-000	Transfer To Debt Service Fund	934.00	SW09-8340-401-000	Transmission & Distribution Supplies/Material	134.00
				Supplies	
			SW09-8340-411-000	Transmission & Distribution Professional Technical Services	800.00
				Water Line Repairs	
<b>INCREASE APPROPRIATIONS BY USING UNAPPROPRIATED, UNRESERVED FUND BALANCE OR UNANTICIPATED REVENUES</b>					
(Increase Appropriation and Revenue Budget)					
<b>GENERAL FUND - A</b>					
A000-2025-057-000	Special Rec. SAT Classes	1,407.00	A000-7310-400-057	Youth Programs SAT Classes	1,407.00
				Program Expenses	
A000-3989-000-000	State Aid, East Of Hudson Funds	304.00	A000-8640-400-000	Drainage Contractual	304.00
				EOH Expenses	
<b>LAKEVIEW MANOR GRANT - CD3</b>					
CD03-8031-000-000	Interfund Transfers	6,000.00	CD03-1620-200-000	Buildings, Equipment & Capital	6,000.00
				Grant Expenses	

## 2019 Contingency Report

**Beginning Balance 1/1/19**

**\$ 50,000.00**

**Subtotal Contingency**

**\$ 50,000.00**

**Deductions:**

0.00

**Total**

**\$ 50,000.00**

**Proposed Deductions:**

A    Ineterfund Transfet To Lakeview Manor Grant Fund

**(6,000.00)**

**(6,000.00)**

**Pending Balance 12/31/19**

**\$ 44,000.00**

Note:

R = resolution

A = proposed budgetary amendment

## 2019 Sub-Contingency Report

<b>Beginning Balance 1/1/19</b>	<b>\$ 69,500.00</b>
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<b>Subtotal Sub-Contingency</b>	<b>\$ 69,500.00</b>
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**Deductions:**

R	Facilities Overtime Payroll No. 1-6	(1,082.00)
R	Recreation Overtime Payroll No. 1-6	(200.00)

	(1,282.00)
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<b>Total</b>	<b>\$ 68,218.00</b>
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**Proposed Deductions:**

A	Recreation Overtime Payroll No. 7-8	(1,121.00)
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	(1,121.00)
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<b>Pending Balance 12/31/19</b>	<b>\$ 67,097.00</b>
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**Note:**

R = resolution

A = proposed budgetary amendment

R#5

**TOWN BOARD  
TOWN OF SOUTHEAST, NEW YORK**

**ALFACOR LLC - REFUND MAJOR PROJECT FEE**

RESOLUTION NO. \_\_\_\_\_ / 2019

April 25, 2019

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**WHEREAS**, the Town Board has been reconsidering the review fee structure for “major” projects that come before the Planning Board for consideration; and

**WHEREAS**, while the Town Board was in this process, Alfacor LLC, 291 Deans Corner Road and 14 Fields Lane, Tax Map #78.-2-23 and #78.-2-18 was before the Planning Board seeking site plan approval for its project; and

**WHEREAS**, in order to move the project along, Alfacor LLC paid the fees in place at the time with an understanding that the Town would recalculate the fee paid if there was an adjustment made to the major project fee schedule; and

**WHEREAS**, the major project fee schedule was ultimately revised based upon the review and recommendation by AKRF, the Town’s Planning Consultants, and subsequent adoption by the Town Board.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town of Southeast Town Board hereby authorizes a refund of fees paid by Alfacor LLC in the amount of \$14,763 calculated as the difference between the original major project fee paid \$35,493.00 and the revised major project fee \$20,730.00

**UPON A ROLL CALL VOTE:**

Councilman Alvarez	_____
Councilwoman Eckardt	_____
Councilman Larca	_____
Councilman Lord	_____
Supervisor Hay	_____

VOTE: Resolution \_\_\_\_\_, by a vote of \_\_\_\_\_, to \_\_\_\_\_, \_\_\_\_\_ abstained.



**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK    )  
                                  : ss.:  
COUNTY OF PUTNAM    )

I, MICHELE STANCATI, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the \_\_\_\_ day of April, 2019.

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MICHELE STANCATI  
Town Clerk

R#6

**TOWN BOARD  
TOWN OF SOUTHEAST, NEW YORK**

**LOCAL LAW – CHAPTER 54A “BUILDINGS, NUMBERING”**

RESOLUTION NO. \_\_\_\_\_ /2019

DATE: April 25, 2019

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

**WHEREAS**, a resolution having been adopted by the Town Board of the Town of Southeast for a public hearing to be held by said Town Board to hear all interested parties on a proposed local law which would amend Chapter 54A of the Code of the Town of Southeast, entitled “BUILDINGS, NUMBERING”, to increase the minimum size of house numbers from 3” to 4” to be consistent with the Uniform Building and Fire Code; and

**WHEREAS**, notice of said public hearing was advertised in an official newspaper of the Town of Southeast in the manner prescribed by law, such public hearing was held on March 28, 2019 and all interested persons were given an opportunity to be heard at that times; and

**WHEREAS**, it is the sense of this Town Board that the proposed local law will promote the general health, safety and welfare of the public.

**NOW, THEREFORE, BE IT**

**RESOLVED**, the Town Board of the Town of Southeast hereby adopts Local Law No. 2 of 2019 which amends Chapter 54A of the Code of the Town of Southeast, entitled “BUILDINGS, NUMBERING OF”, to increase the minimum size of numbers required to be affixed to structures used to designate the building address; and be it further

**RESOLVED**, that the Town Clerk be and hereby is authorized and directed to (a) enter said Local Law in the minutes of this meeting and in the Code Book of the Town of Southeast; and (b) give due notice of the adoption of said local law by filing such with the Secretary of State of New York within the time required by law.

**UPON A ROLL CALL VOTE:**

Councilman Alvarez \_\_\_\_\_  
Councilwoman Eckardt \_\_\_\_\_  
Councilman Larca \_\_\_\_\_  
Councilman Lord \_\_\_\_\_  
Supervisor Hay \_\_\_\_\_

VOTE: Resolution \_\_\_\_\_, by a vote of \_\_\_\_\_, to \_\_\_\_\_, \_\_\_\_\_ abstained.

**TOWN CLERK'S CERTIFICATION**

STATE OF NEW YORK    )  
                                  ss.:  
COUNTY OF PUTNAM    )

I, MICHELE STANCATI, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 25<sup>th</sup> day of April, 2019.

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MICHELE STANCATI  
Town Clerk

A		B	C	D	E	F	G	H			
Revenues 2018	ADJUSTED BUDGET	YTD 3/31/2019	YTD BUDGET BALANCE	ADJUSTED BUDGET/3*12	COLUMN C MINUS COLUMN E	3/12*100	PERCENT USED	YTD 3/31/2019	YTD 3/31/2018	DIFFERENCE	
Cable Fees	\$ 300,000	\$ 89,398	\$ (210,602)	\$ 75,000	\$ 14,398	25.00%	29.80%	\$ 89,398	\$ 92,846	\$ (3,448)	
Court Fines & Forfeitures	\$ 470,000	\$ 117,174	\$ (352,826)	\$ 117,500	\$ (326)	25.00%	24.93%	\$ 117,174	\$ 72,006	\$ 45,168	
Departmental Revenue	\$ 109,415	\$ 64,811	\$ (44,604)	\$ 27,354	\$ 37,457	25.00%	59.23%	\$ 64,811	\$ 55,296	\$ 9,515	
Alarm Fees	\$ 20,000	\$ 11,975	\$ (8,025)	\$ 5,000	\$ 6,975	25.00%	59.88%	\$ 11,975	\$ 14,125	\$ (2,150)	
Assessor Fees	1,500	553	(947)	375	178	25.00%	36.87%	553	308	245	
Clerk Fees	18,000	6,205	(11,795)	4,500	1,705	25.00%	34.47%	6,205	6,889	(683)	
Interest	26,000	30,688	4,688	6,500	24,188	25.00%	118.03%	30,688	17,729	12,959	
Intergovernmental Charges	-	-	-	-	-	25.00%	0.00%	-	-	-	
Licenses and Permits	5,515	1,221	(4,294)	1,379	(158)	25.00%	22.14%	1,221	933	288	
Miscellaneous	-	7,434	7,434	-	7,434	25.00%	0.00%	7,434	8,027	(593)	
Parking Fees	8,000	2,384	(5,616)	2,000	384	25.00%	29.80%	2,384	2,606	(222)	
Rental of Real Property	17,400	4,350	(13,050)	4,350	-	25.00%	25.00%	4,350	4,350	-	
Sale of Scrap	-	-	-	-	-	25.00%	0.00%	-	329	(329)	
Tax Collector Fees	13,000	-	(13,000)	3,250	(3,250)	25.00%	0.00%	-	-	-	
	\$ 109,415	\$ 64,811	\$ (44,604)	\$ 27,354	\$ 37,457	25.00%	59.23%	\$ 64,811	\$ 55,296	\$ 9,515	
Interfund Revenues	\$ 516,800	\$ 6,279	\$ (510,521)	\$ 129,200	\$ (122,921)	25.00%	1.22%	\$ 6,279	\$ 3,614	\$ 2,665	
Mortgage Tax	\$ 350,000	\$ -	\$ (350,000)	\$ 87,500	\$ (87,500)	25.00%	0.00%	\$ -	\$ -	\$ -	
Planning Board Fees	\$ 97,500	\$ 24,760	\$ (72,740)	\$ 24,375	\$ 385	25.00%	25.39%	\$ 24,760	\$ 12,626	\$ 12,134	
Real Property Taxes	\$ 6,435,255	\$ 6,436,391	\$ 1,136	\$ 1,608,814	\$ 4,827,577	25.00%	100.02%	\$ 6,436,391	\$ 6,588,478	\$ (152,087)	
Recreation Fees	\$ 300,688	\$ 50,046	\$ (250,642)	\$ 75,172	\$ (25,126)	25.00%	16.64%	\$ 50,046	\$ 51,032	\$ (986)	
Safety Inspection Fees	\$ 244,000	\$ 63,799	\$ (180,201)	\$ 61,000	\$ 2,799	25.00%	26.15%	\$ 63,799	\$ 73,441	\$ (9,642)	
Building Inspection Fees	\$ 219,000	\$ 58,794	\$ (160,206)	\$ 54,750	\$ 4,044	25.00%	26.85%	\$ 58,794	\$ 68,123	\$ (9,329)	
Wetland Fees	5,000	880	(4,120)	1,250	(370)	25.00%	17.60%	880	2,418	(1,538)	
Zoning Fees	20,000	4,125	(15,875)	5,000	(875)	25.00%	20.63%	4,125	2,900	1,225	
	\$ 244,000	\$ 63,799	\$ (180,201)	\$ 61,000	\$ 2,799	25.00%	26.15%	\$ 63,799	\$ 73,441	\$ (9,642)	
State Aid	\$ 172,783	\$ 11,628	\$ (161,155)	\$ 43,196	\$ (31,567)	25.00%	6.73%	\$ 11,628	\$ 2,656	\$ 8,972	
Tax Penalties	\$ 28,000	\$ -	\$ (28,000)	\$ 7,000	\$ (7,000)	25.00%	0.00%	\$ -	\$ -	\$ -	
<b>Total</b>	<b>\$ 9,024,441</b>	<b>\$ 6,864,287</b>	<b>\$ (2,160,154)</b>	<b>\$ 2,256,110</b>	<b>\$ 4,608,176</b>	<b>25.00%</b>	<b>76.06%</b>	<b>\$ 6,864,287</b>	<b>\$ 6,951,996</b>	<b>\$ (87,709)</b>	

R#7

A	B	C		D	E	F	G	H	YTD	YTD	DIFFERENCE
		ADJUSTED BUDGET	YTD 3/31/2019								
Revenues 2018											
Further Breakdown of Revenues 2015											
Intergovernmental Charges											
Code Enforcement Reimbursement - Village of Brewster											
Fuel Reimbursement - Village of Brewster											
Sand & Salt Reimbursement - Vails Grove											
Snow Plowing Reimbursement - Brewster Schools											
Interfund Revenues											
From MTA Parking Fund			\$								
From Other Funds											
Fuel Reimbursement From Other Funds			6,279								
Special District Administration											
			\$ 6,279								

A		B		C		D		E		F		G		H	
Expenditures 2018		ADJUSTED	YTD	YTD BUDGET	ADJUSTED	COLUMN E MINUS	PERCENT	YTD	YTD	YTD	YTD	PERCENT	YTD	YTD	DIFFERENCE
		BUDGET	3/31/2019	BALANCE	BUDGET/3*12	COLUMN C	USED	3/31/2019	3/31/2018	3/31/2019	3/31/2018	USED	3/31/2019	3/31/2018	
Cultural	\$ 69,200	\$ 58,864	\$ 10,336	\$ 17,300	\$ (41,564)	25.00%	85.06%	\$ 58,864	\$ 378,979	\$ 58,864	\$ 378,979	85.06%	\$ 58,864	\$ 378,979	\$ (320,115)
Adult Recreation Celebrations	\$ 23,700	\$ 18,864	\$ 4,836	\$ 5,925	\$ (12,939)	25.00%	79.59%	\$ 18,864	\$ 18,979	\$ 18,864	\$ 18,979	79.59%	\$ 18,864	\$ 18,979	\$ (115)
Historical Commission	1,000	-	1,000	250	250	25.00%	0.00%	-	-	-	-	0.00%	-	-	-
Library	500	-	500	125	125	25.00%	0.00%	-	-	-	-	0.00%	-	-	-
Museum	-	-	-	-	-	25.00%	0.00%	40,000	320,000	-	320,000	0.00%	-	320,000	(320,000)
Veterans	4,000	-	4,000	1,000	1,000	25.00%	100.00%	-	40,000	-	40,000	100.00%	-	40,000	-
	\$ 69,200	\$ 58,864	\$ 10,336	\$ 17,300	\$ (41,564)	25.00%	85.06%	\$ 58,864	\$ 378,979	\$ 58,864	\$ 378,979	85.06%	\$ 58,864	\$ 378,979	\$ (320,115)
Employee Benefits	\$ 2,255,273	\$ 688,968	\$ 1,588,065	\$ 563,818	\$ (125,149)	25.00%	30.52%	\$ 688,968	\$ 572,570	\$ 688,968	\$ 572,570	30.52%	\$ 688,968	\$ 572,570	\$ 116,398
Active Employees	\$ 2,020,273	\$ 616,617	\$ 1,425,415	\$ 505,068	\$ (111,548)	25.00%	30.52%	\$ 616,617	\$ 481,423	\$ 616,617	\$ 481,423	30.52%	\$ 616,617	\$ 481,423	\$ 135,194
State Retirement	493,223	114,509	378,714	123,306	8,797	25.00%	23.22%	114,509	-	114,509	-	23.22%	114,509	-	114,509
Social Security	237,500	58,660	178,840	59,375	715	25.00%	24.70%	58,660	56,183	58,660	56,183	24.70%	58,660	56,183	2,477
Medicare	57,000	13,719	43,281	14,250	531	25.00%	24.07%	13,719	13,140	13,719	13,140	24.07%	13,719	13,140	579
Worker's Compensation	224,000	101,957	122,043	56,000	(45,957)	25.00%	45.52%	101,957	93,861	101,957	93,861	45.52%	101,957	93,861	8,095
Unemployment Insurance	-	-	-	-	-	25.00%	0.00%	-	-	-	-	0.00%	-	-	-
Disability Insurance	1,950	-	1,950	488	488	25.00%	0.00%	-	-	-	-	0.00%	-	-	-
Hospital & Medical Insurance	920,000	289,513	630,487	230,000	(59,513)	25.00%	31.47%	289,513	279,683	289,513	279,683	31.47%	289,513	279,683	9,830
Dental & Optical Insurance	69,000	21,759	69,000	17,250	(4,509)	25.00%	31.53%	21,759	22,056	21,759	22,056	31.53%	21,759	22,056	(297)
Union Welfare	17,600	16,500	1,100	4,400	(12,100)	25.00%	93.75%	16,500	16,500	16,500	16,500	93.75%	16,500	16,500	-
	\$ 2,020,273	\$ 616,617	\$ 1,425,415	\$ 505,068	\$ (111,548)	25.00%	30.52%	\$ 616,617	\$ 481,423	\$ 616,617	\$ 481,423	30.52%	\$ 616,617	\$ 481,423	\$ 135,194
Retired Employees	\$ 235,000	\$ 72,351	\$ 162,649	\$ 58,750	\$ (13,601)	25.00%	30.79%	\$ 72,351	\$ 91,147	\$ 72,351	\$ 91,147	30.79%	\$ 72,351	\$ 91,147	\$ (18,796)
Hospital & Medical, Dental & Optical Insurance	\$ 235,000	\$ 72,351	\$ 162,649	\$ 58,750	\$ (13,601)	25.00%	30.79%	\$ 72,351	\$ 91,147	\$ 72,351	\$ 91,147	30.79%	\$ 72,351	\$ 91,147	\$ (18,796)
General Gov't Supp't	\$ 2,634,003	\$ 611,586	\$ 2,022,417	\$ 658,501	\$ 46,915	25.00%	23.22%	\$ 611,586	\$ 621,345	\$ 611,586	\$ 621,345	23.22%	\$ 611,586	\$ 621,345	\$ (9,759)
Accounting	\$ 222,642	\$ 72,685	\$ 149,957	\$ 55,661	\$ (17,025)	25.00%	32.65%	\$ 72,685	\$ 67,603	\$ 72,685	\$ 67,603	32.65%	\$ 72,685	\$ 67,603	\$ 5,082
Assessor	183,230	44,102	139,128	45,808	1,706	25.00%	24.07%	44,102	44,596	44,102	44,596	24.07%	44,102	44,596	(594)
Attorney	308,907	74,329	234,578	77,227	2,898	25.00%	24.06%	74,329	84,528	74,329	84,528	24.06%	74,329	84,528	(10,199)
Budget Officer	19,698	5,303	14,395	4,925	(379)	25.00%	26.92%	5,303	5,303	5,303	5,303	26.92%	5,303	5,303	-
Central Communications	63,000	21,541	41,459	15,750	(5,791)	25.00%	34.19%	21,541	24,833	21,541	24,833	34.19%	21,541	24,833	(3,292)
Central Print/Mail	24,000	6,137	17,863	6,000	(137)	25.00%	25.57%	6,137	4,768	6,137	4,768	25.57%	6,137	4,768	1,369
Central Storeroom	8,500	763	7,737	2,125	1,362	25.00%	8.98%	763	1,073	763	1,073	8.98%	763	1,073	(310)
Contingency	50,000	-	50,000	12,500	12,500	25.00%	0.00%	-	-	-	-	0.00%	-	-	-
Sub-Contingency	68,218	-	68,218	17,055	17,055	25.00%	0.00%	-	-	-	-	0.00%	-	-	-
Engineer	55,000	16,346	38,654	13,750	(2,596)	25.00%	29.72%	16,346	16,270	16,346	16,270	29.72%	16,346	16,270	76
Facilities Maintenance	409,340	94,253	315,087	102,335	8,082	25.00%	23.03%	94,253	86,964	94,253	86,964	23.03%	94,253	86,964	7,289
Fiscal Agent	-	-	-	-	-	25.00%	0.00%	-	-	-	-	0.00%	-	-	-
General Govt. Equipment	-	-	-	-	-	25.00%	0.00%	-	-	-	-	0.00%	-	-	-
Interfund Loan Interest	-	-	-	-	-	25.00%	0.00%	-	-	-	-	0.00%	-	-	-

A	B		C		D		E		F		G		H	
	ADJUSTED BUDGET	ADJUSTED BUDGET	YTD 3/31/2019	YTD BALANCE	ADJUSTED BUDGET/3*12	COLUMN E MINUS COLUMN C	3/12*100	PERCENT USED	YTD 3/31/2019	YTD 3/31/2018	DIFFERENCE			
Expenditures 2018														
Justice	412,252	103,608	308,644	103,063	(545)	25.00%	25.13%	103,608	105,722	(2,114)				
Municipal Association Dues	1,500	-	1,500	375	375	25.00%	0.00%	-	1,500	(1,500)				
Payment of MTA Payroll Tax	15,000	3,217	11,783	3,750	533	25.00%	21.45%	3,217	3,081	136				
Purchase of Land	-	-	-	-	-	25.00%	0.00%	-	105	(105)				
Records Management	6,716	1,647	5,069	1,679	32	25.00%	24.52%	1,647	1,614	32				
Special Districts	134,260	39,521	94,739	33,565	(5,956)	25.00%	29.44%	39,521	35,670	3,851				
Supervisor	130,161	33,932	96,229	32,540	(1,392)	25.00%	26.07%	33,932	34,128	(196)				
Tax Receiver	115,100	32,788	82,312	28,775	(4,013)	25.00%	28.49%	32,788	42,750	(9,962)				
Tax Refunds	25,000	615	24,385	6,250	5,635	25.00%	2.46%	615	-	615				
Town Board	84,704	21,427	63,277	21,176	(251)	25.00%	25.30%	21,427	21,404	23				
Town Clerk	148,775	39,337	109,438	37,194	(2,144)	25.00%	26.44%	39,337	37,235	2,103				
Unallocated Insurance	148,000	34	147,966	37,000	36,966	25.00%	0.02%	34	2,098	(2,064)				
	\$ 2,634,003	\$ 611,586	\$ 2,022,417	\$ 658,501	\$ 46,915	25.00%	23.22%	\$ 611,586	\$ 621,345	\$ (9,759)				
Highway	\$ 2,514,365	\$ 569,924	\$ 1,944,441	\$ 628,591	\$ 58,667	25.00%	22.67%	\$ 569,924	\$ 589,359	\$ (19,435)				
General Repairs	1,004,350	226,709	777,641	251,088	24,379	25.00%	22.57%	226,709	124,691	\$ 102,018				
Improvements	206,300	-	206,300	51,575	51,575	25.00%	0.00%	-	-	-				
Machinery	265,000	35,273	229,727	66,250	30,977	25.00%	13.31%	35,273	48,964	(13,691)				
Misc. Brush & Weeds	257,800	70,121	187,679	64,450	(5,671)	25.00%	27.20%	70,121	82,093	(11,972)				
Off - Street Parking	-	-	-	-	-	25.00%	0.00%	-	-	-				
Snow Removal	552,000	188,005	363,995	138,000	(50,005)	25.00%	34.06%	188,005	279,602	(91,598)				
Street Lighting	11,000	1,913	9,087	2,750	837	25.00%	17.39%	1,913	2,528	(614)				
Supt. Of Highways	217,915	47,903	170,012	54,479	6,576	25.00%	21.98%	47,903	51,481	(3,578)				
	2,514,365	569,924	1,944,441	628,591	58,667	25.00%	22.67%	569,924	589,359	(19,435)				
Home & Community	\$ 331,890	\$ 60,338	\$ 271,552	\$ 82,973	\$ 22,634	25.00%	18.18%	\$ 60,338	\$ 71,334	\$ (10,995)				
Cable Television	\$ -	\$ -	\$ -	\$ -	\$ -	25.00%	0.00%	\$ -	\$ -	\$ -				
Cemeteries	8,000	-	8,000	2,000	2,000	25.00%	0.00%	-	-	-				
Code Enforcement	40,030	7,835	32,195	10,008	2,172	25.00%	19.57%	7,835	7,228	607				
Community Beautification	1,000	-	1,000	250	250	25.00%	0.00%	-	-	-				
Drainage	3,783	3,946	(163)	946	(3,000)	25.00%	104.31%	3,946	5,860	(1,914)				
Environmental Control	15,000	-	15,000	3,750	3,750	25.00%	0.00%	-	-	-				
Open Space Conservation	-	-	-	-	-	25.00%	0.00%	-	-	-				
Planning Board	200,259	41,251	159,008	50,065	8,814	25.00%	20.60%	41,251	49,530	(8,278)				
Refuse and Garbage	20,000	1,974	18,026	5,000	3,026	25.00%	9.87%	1,974	3,280	(1,306)				
Registrar Vital Statistics	9,934	2,516	7,418	2,484	(32)	25.00%	25.33%	2,516	2,467	49				
Tonetta Lake Advisory Board	-	-	-	-	-	25.00%	0.00%	-	-	-				
Town Planner	20,000	-	20,000	5,000	5,000	25.00%	0.00%	-	-	-				
Zoning Board	13,884	2,816	11,068	3,471	655	25.00%	20.28%	2,816	2,969	(153)				
	\$ 331,890	\$ 60,338	\$ 271,552	\$ 82,973	\$ 22,634	25.00%	18.18%	\$ 60,338	\$ 71,334	\$ (10,995)				

A	B		C		D		E		F		G		H		I	
	ADJUSTED BUDGET	BUDGET	YTD 3/31/2019	YTD BALANCE	ADJUSTED BUDGET/3*12	COLUMN E MINUS COLUMN C	3/12*100	PERCENT USED	YTD 3/31/2019	YTD 3/31/2018	DIFFERENCE					
Expenditures 2018																
Operating Transfers	\$ 469,744	\$ (23,616)	\$ 493,360	\$ 117,436	\$ 141,052	\$ 25.00%	-5.03%	\$ (23,616)	\$ 21,176	\$ (44,792)						
Debt Service	\$ 395,744	\$ (26,616)	\$ 422,360	\$ 98,936	\$ 125,552	\$ 25.00%	-6.73%	\$ (26,616)	\$ 21,176	\$ (47,792)						
Transfer To Other Funds	74,000	3,000	71,000	18,500	15,500	25.00%	4.05%	3,000	-	3,000						
	\$ 469,744	\$ (23,616)	\$ 493,360	\$ 117,436	\$ 141,052	\$ 25.00%	-5.03%	\$ (23,616)	\$ 21,176	\$ (44,792)						
Public Safety	\$ 336,308	\$ 115,979	\$ 220,329	\$ 84,077	\$ (31,902)	\$ 25.00%	34.49%	\$ 115,979	\$ 107,899	\$ 8,080						
Assessment Review Board	\$ 2,250	\$ -	\$ 2,250	\$ 563	\$ 563	\$ 25.00%	0.00%	\$ -	\$ -	\$ -						
Control of Dogs	63,354	43,660	19,694	15,839	(27,822)	25.00%	68.91%	43,660	42,972	688						
Fire Protection	13,880	576	13,304	3,470	2,894	25.00%	4.15%	576	1,904	(1,328)						
Safety Inspection	256,824	71,744	185,080	64,206	(7,538)	25.00%	27.93%	71,744	63,024	8,720						
Safety Patrol	-	-	-	-	-	25.00%	0.00%	-	-	-						
	\$ 336,308	\$ 115,979	\$ 220,329	\$ 84,077	\$ (31,902)	\$ 25.00%	34.49%	\$ 115,979	\$ 107,899	\$ 8,080						
Recreation	487,658	\$ 90,439	\$ 397,219	\$ 121,915	\$ 31,475	\$ 25.00%	18.55%	\$ 90,439	\$ 91,190	\$ (751)						
Total	\$ 9,098,441	\$ 2,172,482	\$ 6,947,718	\$ 2,274,610	\$ 102,128	\$ 25.00%	23.88%	\$ 2,172,482	\$ 2,453,852	\$ (281,370)						