

TOWN OF SOUTHEAST
1360 Route 22,
Brewster, New York 10509
Thursday, May 9, 2019
EXECUTIVE SESSION 6:30 P.M.
WORK SESSION/REGULAR MEETING 7:00 P.M.

Pledge of Allegiance
Notation of Exits
Turn Off/Put on Vibrate – All Electronic Devices

Executive Session:

1. Potential Litigation Matter

Public Hearing:

1. Chapter 39 – Alarm Permits
2. Chapter 13, Article II – Parking, Standing and Stopping

Presentation:

1. Brewster Central Schools – 2019-2020 Budget Update

Work Session:

1. Discussion – Chapter 71 – Explosives and Blasting
2. Discussion – Facility Policy
3. Discussion – E-Waste

Regular Meeting:

1. Set Public Hearing – 2018-2019 MS4 Annual Report – Thursday, May 23, 2019
2. Resolution – Bravcor, LLC. Stormwater Control Facility Maintenance And Access Agreement
3. Resolution – Standard Work Day and Reporting

Recognition of Public/Public Comment
Recognition of Town Board/Town Board Comment

PH #1

§ 39-1 Legislative intent.

The Town of Southeast recognizes the need to regulate the installation and use of emergency alarm systems designed to require Police or Volunteer Fire Department response, investigation and safeguarding of property at the location of an event reported by such a signal. It is the intent of this chapter to reduce in number of false alarms and to encourage the use and proper maintenance of reliable emergency signal systems.

§ 39-2 Fire Alarms Required.

An approved fire alarm system shall be installed in all existing buildings and habitable structures in accordance with the provisions of the New York State International Fire Code. All buildings and structures constructed after the effective date of this Chapter, shall have installed a fire alarm system connected with a Central Alarm Station.

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§ 39-3 Definitions.

For the purpose of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

ALARM - Fire, Carbon Monoxide, Smoke, Hold Up (Robbery), Intrusion (Burglary), Medical Emergency Response, and Panic Alarms or other devices designed to signal and summon response from law enforcement, fire and / or emergency medical services, such as ambulance and emergency medical technicians.

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ALARM PERMIT

The written authorization of the license authority granted to any person, business, firm, corporation or other commercial entity to install or cause to be installed in his or her place of residence or business any police or fire alarm device, devices or system of police or fire alarm devices.

CARBON MONOXIDE ALARM - A single or multi-station device that has a sensor capable of detecting the presence of carbon monoxide and an alarm that sounds when carbon monoxide is detected.

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CENTRAL ALARM STATION

Any facility operated by a private firm that owns, ~~or~~ leases or provides answering services ~~a system of for~~ police or fire alarm devices, which facility is manned by operators who receive, record, ~~or~~ validate and

transmit signals to the Police, ~~or~~ Volunteer Fire Department or other emergency service providers when appropriate.

ENFORCEMENT OFFICER

The Building Inspector, Assistant Building Inspector(s), Fire Inspector and Code Enforcement Officer(s) of the Town of Southeast shall be the enforcement officers for the purpose of compelling compliance with the provisions of this chapter. Such officers shall have the authority to issue notices of violation and summonses to persons who fail to comply with the provisions of this chapter. Notwithstanding the foregoing, any police officer or peace officer is hereby authorized to enforce the provisions of this chapter.

ENVIRONMENTAL EMERGENCY OR SUPERVISORY ALARM

A silent alarm designed to notify persons at a remote location of an operational defect or aberration or a breach of security concerning a particular mechanical system, machinery or mechanism.

FALSE ALARM

Any signal actuated by a police or fire alarm device, devices or system of police or fire alarm devices which is not the result of a natural disaster, act of God, a criminal act, fire or other emergency requiring police or fire response. The term "false alarm" shall include human error and equipment malfunction causing the alarm to be activated, except when the owner or lessee of such equipment has telephoned or otherwise informed the ~~Putnam County Sheriff's Department Central Alarm Station~~ ensue resulting from equipment servicing, opening and/or closing the establishment or residence or similar activity.

FIRE CODE OFFICIAL - A duly authorized representative of the Town charged with the administration and enforcement of this chapter including, but not necessarily limited to, the duly appointed and qualified fire inspector, emergency coordinator, code enforcement officer, building inspector and assistant building inspectors.

HOLDUP/PANIC ALARM

A silent device installed at a commercial location designed to signal a remote location requiring police assistance.

KEY BOX - A secure device with a lock operable only by fire department master key, and containing building entry keys and any other keys that may be required for emergency access to a particular building or structure.

LICENSING AUTHORITY

The Clerk of the Town of Southeast.

MEDICAL EMERGENCY RESPONSE ALARM

A sounding device designed to summon assistance from family or neighbors which is not connected to a remote location through central station service or otherwise.

NFPA National Fire Protection Association

NYSIBC New York State International Building Code

NYSIFC New York State International Fire Code

PANIC ALARM

An electronic device designed to signal a remote location or emergency service when the wearer needs assistance.

POLICE OR FIRE ALARM DEVICE

Any device which, when actuated by a criminal act, fire or other emergency, transmits a prerecorded message or other signal by telephone, radio, central alarm station or audible or visible range to notify the Police or Fire Department, requiring their respective emergency response.

SYSTEM TROUBLE SIGNAL

A signal transmitted by an alarm system to a remote location indicating a mechanical or technical problem with the system, other than an alarm condition. Such system trouble signal shall not be transmitted so as to invoke an emergency.

§ 39-34 Direct connections prohibited.

It shall be a violation of this chapter for any alarm devices to be connected directly to the Police Department or Fire Department. Except as may be otherwise required by federal or state law, all alarm devices shall be connected to a central alarm station or other answering service for notification to the appropriate agency or repair service. No tape dialing devices shall be permitted.

§ 39-54 Permit required; notification of violation.

[Amended 10-20-1994 by L.L. No. 4-1994]

It shall be a violation of this chapter for any owner or lessee of any police or fire alarm device to cause the placing in operation of any police or fire alarm system in his or her residence or place of business without a permit as required pursuant to this chapter. Those found in violation of this provision shall have 30 days after having been served with a notification by mail of such violation to pay the fine imposed and secure the necessary permit. Failure to do so will subject

the violator to additional fines and penalties for each day that such violation shall continue to exist.

§ 39-65 Applications for permit.

~~[Amended 2-20-1997 by L.L. No. 2-1997]~~

§ 39-76 Permit fees; expiration and renewal.

~~A.~~ The annual permit fee for an alarm shall be ~~as established from time to time~~ by resolution of the Town Board ~~and incorporated in the Town's Fee Schedule.~~ ~~Any Permits~~ issued shall become valid on the first day of ~~January~~ July of any given year and shall expire ~~on December 31st of that year, 12 months thereafter.~~ renewed each year, and any applications for renewal shall be ~~submitted made~~ before the expiration ~~date~~ of the current permit. ~~Any application for if renewal which is made subsequent to 60 days after the due date, after March 1st is to the annual permit fee the fee charged shall be that of a new permit as per set~~

§ 39-87 Responsibility for costs and maintenance.

Under no circumstances shall the cost of any police or fire alarm device, devices or system of police or fire alarm devices be charged to the Town or Fire Department or Police Department. The owner or lessee shall be responsible for the service of his or her equipment and for correcting any malfunction of same that may occur.

§ 39-98 False alarms.

~~[Amended 2-20-1997 by L.L. No. 2-1997; 6-8-2017 by L.L. No. 5-2017]~~

~~B.~~ Any owner or lessee of property having an ~~Alarm-police or fire alarm device, devices or system of police or fire alarm devices~~ as defined by this chapter on his or her premises ~~and any user of services or equipment furnished by a licensee under this chapter shall be subject to a fine and/or administrative penalty pay to the Town a fine~~ for each and every false alarm occurring on the ~~subject premises according to the fFee sSchedule as adopted by the Town Board of the Town of Southeast.~~

~~C.~~ Property owners and / or lessees of property failing to have a valid alarm permit as required by this chapter shall be subject to a fine and/or administrative penalty for each False Alarm occurring at the premises together with additional fines and/or administrative fees for failure to register the alarm(s) as required. A nonpermitted location shall be required to pay a fine in accordance with the Fee Schedule commencing with the first false alarm, which shall be payable together with any additional fine or fee levied as a result of failing to have a valid alarm registration for such location.

~~B.D.~~

EC.

become a lien upon the property from which the alarm originated and will be collected in the same manner as real estate taxes after the provisions of § 39-110 are exhausted, if initiated by the owner or lessee.

F. An otherwise valid alarm permit may be suspended or revoked if the licensed property is the location of chronic false alarms.

§ 39-~~109~~ Intentional false alarms.

It shall be a violation of this chapter to intentionally cause a false alarm, and any person who does intentionally cause a false alarm shall be subject to the penalty provisions of this chapter in addition to any penalties provided by state law.

§ 39-110 Denial, suspension or revocation of permits; hearings.

[Amended 6-8-2017 by L.L. No. 5-2017]

permit, and the Building Inspector, Fire Inspector, Code Enforcement Officer or police officer may for cause recommend the suspension or revocation of a permit issued under this chapter. In the event that the licensing authority refuses to issue a permit or a renewal thereof, a person aggrieved by such denial may appeal to the Town Board in accordance with the provisions of this chapter. In the case of an emergency, the licensing authority may summarily suspend any permit until the Town Board hearing is completed.

- B.
- C.
- D.
- E.

§ 39-124 Powers of licensing authority.

The licensing authority is hereby authorized to grant revocable alarm permits, pursuant to rules and regulations promulgated by the Town of Southeast or its duly authorized representative. Such permits may be revoked for good cause shown. The licensing authority shall administer and enforce the provisions of this chapter and any rules and regulations promulgated by the Town Board in accordance with the provisions of this chapter.

§ 39-132 Rules and regulations.

The Town Board may promulgate reasonable rules, regulations and standards that may be necessary for the purpose of assuring the proper implementation of the provisions of this chapter. Copies of this chapter and any regulations adopted pursuant hereto shall be available for applicants.

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§ 39-143 Duties of Town Clerk.

A.

B.

§ 39-154 Implementation.

~~In order to implement the orderly institution of A~~ All the requirements, rules and regulations ~~pertaining to of this chapter in effect as of October 1, 1992 shall remain in full force and effect until subsequently amended by the Town Board, the owners or lessees of any police or fire alarm device, devices or systems of police or fire alarm devices currently in use and required under the provisions of this chapter to obtain an alarm permit shall obtain said permit no later than October 1, 1992.~~

~~§ 39-158 Lock boxes and keys~~ **Key Boxes Required.**

~~[Added 2-20-1997 by L.L. No. 2-1997]~~

~~A. A. Locks: An approved lock shall be installed on gates or similar barriers where required by the Fire Code Official.~~

~~B. Elevator Keys: Key Boxes provided for non-standardized fire service elevator keys shall comply with Section 506.1.2 of the NYSIFC.~~

~~C. Keys:~~

~~registered to the Brewster Fire Department. The ~~accept a Fire Department duplicated.~~~~

~~D. Maintenance: It shall be the responsibility of the property owner or the owner's representative to maintain Key Box(es) in good, operable condition and to ensure the keys contained therein are compatible with existing door locks on the premises.~~

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§ 39-165 Liability of Town.

The Town shall not be liable for any defects in the operation of emergency alarm systems, for any failure by any law enforcement or fire protection agency to respond appropriately on any emergency alarm signal or for the transmission of alarm signals or messages or the relaying of such signals or messages. In the event that the Town finds it necessary to cause the revocation of a permit or to order the disconnection or removal of a defective automatic or signaling device, the Town shall incur no liability therefrom.

§ 39-176 Penalties for offenses.

Any person, business, firm, corporation or other commercial entity who does not pay any fee or charge established in this chapter or who violates any

provisions of this chapter shall be subject to a fine of not less than \$100 nor more than \$750 or imprisonment for 15 days, or both, for each offense. A separate offense shall be deemed committed upon each day during which a violation occurs or is committed.

§ 39-187 Conflict with other provisions.

To the extent that this chapter, enacted pursuant to the authority of the Municipal Home Rule Law of the State of New York, conflicts with any state law of general or special application, including but not limited to the provisions of the Civil Practice Law and Rules relating to time limitations for commencing proceedings pursuant to Article 78 thereof, this chapter shall supersede such state law and take precedence ~~thereover~~ such law.

~~§ 39-188 Lock boxes and keys.~~

2019 Town of Southeast Fee Schedule

Zoning Map	\$ 20.00	
Comprehensive Plan	\$ 75.00	
Copies- per page 8x10/11x17	.25/.50	
Solid Waste Application Fee	\$ 150.00	
Solid Waste Permit Fee	\$ 150.00	
Fee Per Vehicle	\$ 100.00	
Junkyard License Application Fee*- (No Additional Charge If License Is Granted)	\$ 2,500.00	*plus 2% per month late fee
Garbage Fine	\$ 100.00	
Christmas Tree Sales, Application Fee	\$ 50.00	
Christmas Tree Permit Fee	\$ 50.00	
Christmas Tree Sales Restoration Fee (refundable)	\$ 100.00	
Food Truck Permit - Veterans with a DD-214	Free	
Food Truck Permit - Calendar Year - 1/1 - 12/31	\$ 500.00	
Food Truck Permit - Calendar Year - Issued after 6-30	\$ 250.00	
Food Truck Permit - Secondary - Municipal/Town Property - Per Day	\$ 20.00	
Food Truck Permit - Secondary - Municipal/Town Property - Per Month	\$ 100.00	
Food Truck Permit - Violations - Per Offense - (3) Maximum	\$ 100.00	
Food Truck Permit - Identifications (2 issued with each permit) - each additional	\$ 10.00	
Alarm Permit - Residential Annual Fee	\$ 25.00	\$50.00
Alarm Permit - Commercial Annual Fee	\$ 100.00	
False Fire Alarms- First (Commercial/Residential)	Warning	
False Fire Alarms- Second (Commercial/Residential)	\$ 125.00	
False Fire Alarms- Third (Commercial/Residential)	\$ 250.00	
False Fire Alarms- Fourth (Commercial/Residential)	\$ 500.00	
False Fire Alarms- Fifth (Commercial/Residential)	\$ 750.00	
False Fire Alarms - Six Plus (Commercial/Residential)	\$ 1,000.00	
Failure to Register Alarm Permit - Fine (Commercial/Residential)	\$ 100.00	
Fire Safety Violations - First Violation (Commercial/Residential)	Warning	
Fire Safety Violations - Second Violation (Commercial/Residential)	\$ 50.00	
Fire Safety Violations - Third Violation (Commercial/Residential)	\$ 100.00	
Fire Safety Violations - Fourth Violation (Commercial/Residential)	Court	
Water/Sewer Application	\$ 250.00	
Water/Sewer Meter	\$ 150.00	
Town of Southeast History Book	\$ 35.00	
Public Assembly Permit	\$ 250.00	
Zoning Petition		
280(a) Permit	\$ 500.00	
281 Permit	\$ 1,000.00	
Change of Zoning Designation (for first five acres or less) Zoning Maps	\$ 500.00	plus \$50 for each additional acre
Zoning Text Change	\$ 7,500.00	

PH #2

ARTICLE II
Parking, Standing and Stopping

§ 131-5. Applicability of article.

The provisions of this article shall apply except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.

§ 131-6. Manner of parking.

Wherever a space shall be marked off on the surface of a street or public parking lot for the parking of an individual vehicle, every vehicle there parked shall be parked within the lines bounding such space.

§ 131-7. Parking between curbs and sidewalks restricted.

No person shall park any vehicle between the curb and sidewalk on any street in the Town of Southeast.

§ 131-8. Parking prohibited in general areas.

No person shall park any vehicle in the following areas:

- A. On any street in such a manner as to block any public or private drive, sidewalk or crosswalk.
- B. In front of or within 15 feet of either side of the entrance of any theater, auditorium, bank, hospital, funeral home or other building when large assemblages of people are being held, except briefly to take on or discharge passengers or freight.
- C. In any manner which blocks or obstructs the flow of traffic on any street.
- D. Within 200 yards of its former position in a restricted or limited time parking area.
- E. On any street for the purpose of advertising a vehicle for sale or for displaying advertising, except by special permit of the Town Board.
- F. On Independent Way, including the shoulders thereof, at any location for its entire length. [Added 12-19-1996 by L.L. No. 6-1996]

§ 131-9. No parking or standing any time. [Amended 1-18-2001 by L.L. No. 1-2001]

The parking or standing of vehicles is hereby prohibited at all times in locations determined by the Town Board. Such locations shall contain signs indicating such parking prohibition.

- A. Argonne Road. Parking and standing shall be prohibited on both sides of the road, from the intersection of Route 6 on the easterly end of Argonne Road to the intersection of Argonne Road with Route 6 at the westerly terminus of Argonne Road.

OVER

- B. International Boulevard. Parking and standing shall be prohibited on both sides of the road, from the intersection of International Boulevard with NYS Route 312 on the easterly end of International Boulevard to the intersection of International Boulevard with Zimmer Road at the northwesterly terminus of International Boulevard. [Added 1-16-2003 by L.L. No. 1-2003]
- C. Nichols Road. Parking and standing shall be prohibited on both sides of the road, from the intersection of Nichols Road with Dingle Ridge Road on the easterly end of Nichols Road to the intersection of Nichols Road with NYS Route 121 (Peach Lake Road) on the westerly end of Nichols Road. [Added 1-22-2004 by L.L. No. 1-2004]
- D. Putnam Avenue. Parking and standing shall be prohibited on both sides of the road from the intersection of Putnam Avenue with NYS Route 6 at Drewville Road northeasterly to Bloomer Road. [Added 6-23-2011 by L.L. No. 8-2011]
- E. Fields Lane. Parking and standing shall be prohibited on both sides of the road, from the border of the Town of North Salem to the terminus at Dean's Corners Road (CR-55). [Added 4-26-2012 by L.L. No. 1-2012]

F. Railroad Avenue. Parking and standing shall be prohibited on both

§ 131-10. All-night parking prohibited on certain streets. ¹ [Added 8-21-1997 by L.L. No. 6-1997; amended 1-18-2001 by L.L. No. 1-2001]

There shall be no parking of any motor vehicles upon the following streets between the hours of 10:00 p.m. and 5:00 a.m. within the Town of Southeast at any time during the year:

A. (Reserved)

Sides of the road from the village boundary to Route 22.

§ 131-11. Removal of stalled vehicles; impoundment; deposit of snow and ice; penalties for offenses.

- A. Between November 15 and April 1 of the following year, no person shall park a motor vehicle on any Town highway between the hours of 12:00 midnight and 6:00 a.m., and no person operating a motor vehicle on a Town highway on which there is a covering of snow, sleet or ice shall allow such vehicle to become stalled, wholly or partly, because the drive wheels thereof are not equipped with effective tire chains or snow tires. No person operating a motor vehicle on Town highways on which there is a covering of snow, sleet or ice or on which there is a parking prohibition in effect shall park or allow such vehicle to become stalled because the motor fuel supply is exhausted or the battery has become inoperative. [Amended 1-20-1994 by L.L. No. 1-1994]
- B. Whenever a vehicle becomes stalled for any reason, whether or not in violation of this section, the person operating such vehicle shall take immediate action to have the vehicle towed or pushed off the roadway. No person shall abandon or leave this vehicle in the roadway of a Town highway (regardless of whether he indicates, by raising the hood or otherwise, that the vehicle is stalled) except for the purpose of securing assistance during

1. Editor's Note: Former § 131-10, Nighttime parking prohibited certain hours, was repealed 1-20-1994 by L.L. No. 1-1994.

§ 71-3 Issuance of permit; fee; revocation.

A.

Such permit, when approved and signed by the Building Inspector and upon payment of a fee of \$150 to the Building Inspector or such other fee as may be fixed from time to time by the Town Board, shall be issued and signed by the Building Inspector, who shall keep a record thereof. Each permit shall specify the name of the permittee, the date of expiration (which shall be no later than six months from the date of issue) and the particular place where the blasting is to be done.

B.

The Town Board may revoke any permit issued hereunder at any time for good cause shown. If permit revocation occurs, a hearing shall be conducted by the Town Board upon written notification of the permittee of the time and place of and reason for such hearing.

BLASTING ORDINANCE:

April 2019

Lynne Eckardt 845 661-6349

Proposed Changes:

Below are code items that should be discussed and possibly changed and/or added:

- Notification Distance from **Blasting Site** (Property boundary is not used in most town codes): Ranges from **750 to 1000** feet. [371-2 B: 300' is currently used in SE code]
- Hours of 'Operation': Suggest the same hours as the current Southeast Town Hours. This makes the most sense (each town is quite different). With these hours the Town will be able to answer residents' questions should they hear any blasting. 9:00- 4:30 [71-7: 8:00 to 5:00 is currently used in SE code]. I know that summer hours are different. Thoughts? **8:00 A.M. – 5:00 P.M.**
- **No Blasting on Saturdays, Sundays, Legal Holidays** [71-7 Currently only Sunday.]
- Insurance: Should be raised to: **\$1 million/\$2 aggregate** [71-2 Currently \$500,000/\$1,000,000]
- ~~Pre-blast Meeting with Building Inspector? (Kent 38-13.3) This could be waived by the Building Inspector.~~
- ~~Definition of Explosives Philipstown 88-3 We may want to add a few definitions.~~

Notices must be sent not more than 30 Days nor less than 72 hours. This is fine and is already in the Southeast code.

Look at North Salem 48-12

North Salem- Strict inspections: 48-13

R # 2

TOWN BOARD
TOWN OF SOUTHEAST, NY

65 FIELDS LANE – BRAVCOR LLC
AUTHORIZING SUPERVISOR TO EXECUTE
STORM WATER MAINTENANCE AGREEMENTS

RESOLUTION NO. _____ / 19

May 9, 2019

INTRODUCED BY: _____

SECONDED BY: _____

WHEREAS, storm water drainage structures and devices have been constructed in connection with the site improvements associated with the commercial site plan for premises located at 65 Fields Lane (Tax Map 78.-2-15) (the “Premises”) owned by Bravcor LLC; and

WHEREAS, pursuant to the provisions of the Municipal Separate Storm Sewer Systems (MS4) rules and regulations, the Town must ensure compliance with the provisions of such regulations by private land owners; and

WHEREAS, the Town has prepared a general Storm Water Maintenance Agreement and Easement to require periodic inspection of Storm Water facilities and allow the Town to enter upon the Premises and take certain remedial actions in the event such facilities are not properly maintained.

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to execute and deliver a Storm Water Maintenance Agreement and Easement in form and substance approved by the Town Attorney to be executed by the current owner of the premises located at 65 Fields Lane (Tax Map 78.-2-15); and be it further

RESOLVED, that such Easement and Agreement shall be recorded in the office of the Putnam County Clerk forthwith and shall run with the land.

Upon Roll Call Vote:

Councilman Alvarez	_____
Councilwoman Eckardt	_____
Councilman Larca	_____
Councilman Lord	_____
Supervisor Hay	_____

VOTE: carried / defeated by a vote of _____ in favor, _____ against; _____ abstained.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)
 : ss.:
COUNTY OF PUTNAM)

I, MICHELE STANCATI, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 9th day of May, 2019.

MICHELE STANCATI
Town Clerk

R#3

**TOWN BOARD
TOWN OF SOUTHEAST, NEW YORK
STANDARD WORK DAY and REPORTING RESOLUTION**

RESOLUTION NO. _____ / 2019

DATE: May 9, 2019

INTRODUCED BY: _____

SECONDED BY: _____

WHEREAS, Regulations of the New York State Comptroller require the adoption of a ‘standard work day’ by each municipality and imposes additional reporting requirements for elected and appointed officials for membership and service credit in New York State Retirement System; and

WHEREAS, by resolution dated January 11, 2018, the Town Board adopted the ‘Standard Work Day’ for elected and appointed officials for 2018, as amended by Resolution adopted May 24, 2018; and

WHEREAS, an new member of the Town Board was elected to fill the balance of an unexpired term of a Town Board member who retired before the conclusion of her term.

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Southeast hereby amends the standard work days schedule previously adopted and submitted for elected and appointed officials for the current administration to include the the newly elected councilperson and will report the following days worked to the New York State and Local Employees’ Retirement System based upon the record of activities maintained and submitted by this official to the Town Clerk:

Title	Name	Social Security Number (Last 4 Digits)	Registration Number	Standard Work Day	Term Begins/Ends	Participates In Employer’s Time Keeping System (Y/N)	Days/Month (based on Record of activities)	Not Submitted
ELECTED OFFICIALS								
Town Board	Eric Larca	5341	61784260	6	01/01/2019-12/31/2022	N	12.10	

UPON A ROLL CALL VOTE:

Councilman Alvarez _____
 Councilwoman Eckardt _____
 Councilman Larca _____
 Councilman Lord _____
 Supervisor Hay _____

TOWN BOARD
TOWN OF SOUTHEAST

Resolution ____/2019

VOTE: carried / defeated by a vote of ____ in favor, ____ against; ____ abstained.

TOWN CLERK'S CERTIFICATION

STATE OF NEW YORK)
 : ss.:
COUNTY OF PUTNAM)

I, MICHELE STANCATI, Town Clerk of the Town of Southeast, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Southeast at a meeting of said board held the 9th day of May, 2019.

MICHELE STANCATI
Town Clerk