

**TOWN OF SOUTHEAST**  
**1360 Route 22, Brewster, New York 10509**  
**Thursday, March 4, 2021**  
**EXECUTIVE SESSION 6:00 P.M.**  
**WORK SESSION / REGULAR MEETING 7:00 P.M.**

Pledge of Allegiance

Present: Supervisor Tony Hay  
Councilman John Lord  
Councilman Eric Larca  
Councilman John O'Connor  
Councilman Edwin Alvarez

Also: Town Clerk Michele Stancati  
Town Attorney Willis H. Stephens Jr.

**This meeting took place by videoconferencing, Zoom, and was recorded and posted on the Town of Southeast website.**

**EXECUTIVE SESSION**

Supervisor Hay made a motion to open the meeting and go into Executive Session for litigation matters. Councilman Alvarez seconded. All in favor.

Supervisor Hay made a motion to close the Executive Session where no decisions were made. Councilman Alvarez seconded. All in favor.

**WORK SESSION**

**Discussion – CAC**

Supervisor Hay stated that Councilman Larca and Councilman Lord volunteered to be the liaisons between the CAC and the Town Board. He also stated that they will reduce their responsibility for the electricity by a quarter. In reference to help with the grant writing, the Town hasn't been so successful with that, so can't be of any help to them. Since the Village is going through an urban renewal, the easement will probably have to wait. Updates to the Town Board can be given at any time, and an extension on paying the bills isn't a problem, the Town can wait until things open up and the organization can fundraise again.

Discussion – Social Media Policy

There was no need for further discussion. The Social Media Policy will be voted on later in the meeting.

**REGULAR MEETING**

Supervisor Hay made a motion to open the Regular Meeting and Councilman O'Connor seconded. All in favor.

**MOTION TO APPROVE REVISED FEE SCHEDULE – Deferred**

**RESOLUTION NO. 12 / 2021 AUTHORIZE REALIGNMENT OF INTERNATIONAL BOULEVARD HIGHWAY LAW SEC. 171**

INTRODUCED BY: Supervisor Hay  
SECONDED BY: Councilman Alvarez

**WHEREAS**, the Town Board is in receipt of a resolution from the Town Planning Board dated February 22, 2021 which supports of the request of Ace Endico seeking to realign International Boulevard, a Town Highway, in connection with a proposed site development plan for premises owned by Ace Endico (the “Developer”) and located at 80 International Boulevard (the “Project”); and

**WHEREAS**, pursuant to Highway Law Section 171, the Town Board may consent to the relocation and alteration of Town Highways, including the acceptance of land from private owners and, pursuant to Highway Law Section 212-a, may abandon certain portions of existing Town Highways to abutting land owners where it is determined such portions are no longer used or useful as Town Highways; and

**WHEREAS**, the Planning Board acting as Lead Agency under the State Environmental Quality Review Act (“SEQRA”), conducted a coordinated review of the Project and adopted a Negative Declaration pursuant to SEQRA on February 22, 2021; and

**WHEREAS**, it appears to be in the best interest of the Town and its residents to authorize the realignment of International Boulevard to facilitate the improvement of the Ace Endico property by the Project.

**NOW, THEREFORE, BE IT**

**RESOLVED**, the Town Board of the Town of Southeast hereby approves the realignment of International Boulevard in compliance with the project development plan of Ace

Endico, 80 International Boulevard, on premises known as Tax Map Nos. 45.-1-31.2, 45.-1-31.3 and 45.-1-29, to facilitate the improvement of the Ace Endico facility; and be it further

**RESOLVED**, the Town Highway Superintendent and, to the extent necessary, the Town Supervisor, are hereby authorized to prepare or cause to be prepared and filed all orders, maps, surveys, drawings, specifications and any other documents necessary to lay out the realignment of International Boulevard and cause such realigned area of International Boulevard be improved to Town Highway standards, as approved by the Town's engineering consultants, in furtherance of the Ace Endico Project; and be it further

**RESOLVED**, all expenses incurred in the realignment and improvement of International Boulevard shall be borne by the Developer; and be it further

**RESOLVED**, the Highway Superintendent is hereby authorized to abandon such portion or portions of International Boulevard as are rendered no longer useful to the abutting landowner, in this case Ace Endico; and be it further

**RESOLVED**, this resolution shall take effect immediately.

**UPON A ROLL CALL VOTE:**

Councilman Alvarez	<u>Aye</u>
Councilman Larca	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Councilman O'Connor	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: Resolution PASSED, by a vote of 5, to 0, 0 abstained.

**RESOLUTION NO. 13 / 2021 USE OF INSURANCE FUNDS TO REPLACE HIGHWAY DEPARTMENT PLOW TRUCK**

INTRODUCED BY: Supervisor Hay

SECONDED BY: Councilman Alvarez

**WHEREAS**, during a recent snow storm a Town Highway Department vehicle was damaged beyond repair; and

**WHEREAS**, the Town will be reimbursed \$103,500 for the loss of the truck by the Town's insurance carrier; and

**WHEREAS**, the amount of reimbursement is insufficient to replace the lost vehicle; and

**WHEREAS**, the Town Highway Superintendent is confident that his department can convert a truck currently in its inventory into a plow truck and stay within the dollar amount

being allotted by the insurance company for the loss.

**NOW, THEREFORE, BE IT**

**RESOLVED**, the Town Board hereby authorizes the Town Highway Department to use the amount of the insurance proceeds from the recent loss of the plow truck in the amount of \$103,500 to convert an existing truck in its inventory to replace the plow truck; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

**UPON A ROLL CALL VOTE:**

Councilman Alvarez	<u>Aye</u>
Councilman Larca	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Councilman O'Connor	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: Resolution PASSED by a vote of 5, to 0, 0 abstained.

**RESOLUTION NO. 14 / 2021 SALARY SHIFT DIFFERENTIAL – BUILDING DEPARTMENT**

INTRODUCED BY: Supervisor Hay

SECONDED BY: Councilman Alvarez

**WHEREAS**, the Town Board recognizes that many violations of the Town's codes occur outside of the normal working hours of the Town Building Department; and

**WHEREAS**, the Town Board further recognizes that, in order to better enforce our codes, some of the Building Department's Part-Time (P/T) employees could be authorized to work outside the Town's standard workday schedule of 9:00 AM – 4:30 PM Monday-Friday (the "Standard Workday"); and

**WHEREAS**, to fairly compensate those employees assigned to work outside of the Town's Standard Workday, the Town should include a shift differential for salary paid to such employees so assigned.

**NOW, THEREFORE, BE IT**

**RESOLVED**, any P/T Code Enforcement Officer or Parking Enforcement Officer working outside the Town's Standard Workday shall be paid a shift differential, as indicated below:

4:30 PM – 12:00 Midnight Monday – Friday = +10% over his/her base hourly rate  
12:01 AM – 9:00 AM Monday – Friday = +15% over his/her base hourly rate  
12:01 AM – 12:00 Midnight Saturday = +10% over his/her base hourly rate  
12:01 AM – 12:00 Midnight Sunday = +15% over his/her base hourly rate

And be it further

**RESOLVED**, this shift differential pay schedule shall take effect immediately.

**UPON A ROLL CALL VOTE:**

Councilman Alvarez	<u>Aye</u>
Councilman Larca	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Councilman O'Connor	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: Resolution PASSED, by a vote of 5, to 0, 0 abstained.

**RESOLUTION NO. 15 / 2021 PUBLIC EMPLOYER HEALTH EMERGENCY PLAN**

INTRODUCED BY: Supervisor Hay

SECONDED BY: Councilman O'Connor

**WHEREAS**, on Labor Day 2020, in the wake of a public health emergency caused by the spread of the novel corona virus, Governor Cuomo signed legislation (S8617B/A10832) requiring all public employers to develop a plan to help protect employees and contractors in the event of another public health emergency declaration in New York State; and

**WHEREAS**, the Town has developed such a plan and has forwarded the plan to both the Local CSEA and Teamster Unions representing public employees in the Town of Southeast on or before February 4, 2021 as required, as well as to the Town Board for comments; and

**WHEREAS**, having received no comments back from either the CSEA and Teamster Unions and based on feedback from the Town Board, some modifications were made to the original draft.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Southeast hereby approves the Public Employer Health Emergency Plan as proposed and annexed hereto, recognizing that it is a “living document” and may be subject to change in the future, and be it further

**RESOLVED**, that this resolution shall take effect immediately

**UPON A ROLL CALL VOTE:**

Councilman Alvarez	<u>Aye</u>
Councilman Larca	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Councilman O'Connor	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: Resolution PASSED by a vote of 5, to 0 , 0 abstained.

**PUBLIC COMMENT**

There was no public comment.

**TOWN BOARD COMMENT**

Councilman Lord asked about the financial report and Supervisor Hay stated that the 2020 financials are still being worked on, and we won't know what the Highway Department will get for the roads until the State Budget is passed.

Councilman O'Connor stated that there was a vaccination clinic in Lakeview Plaza, 700 doses were delivered and there will be another one tomorrow. They are by appointment only and fill up very quickly. It is a great public/private partnership; corporate there gave the county use of the space free of charge. It also works out for them because it brings traffic to the shopping center. There is also another site at the Philipstown recreation center, and the Health Department can now vaccinate Seniors. The County will now be receiving doses in the 1000's. The County is also looking for volunteers who are trained because they only have so many public health nurses. They also need volunteers for data entry. The County will be starting a vaccine volunteer support team.

Supervisor Hay stated that the seniors are always calling and looking for help to get their shots. There is a gentleman named Cole Caulfield who is helping them to navigate getting the shot. His number is 914-960-7512 or email [fcaulfield@gmail.co](mailto:fcaulfield@gmail.co).

Councilman O'Connor also stated that he participated in a ZOOM reopening meeting with the Brewster school district, parents and residents, and it was a productive meeting. They are trying hard to reopen the schools.

Councilman Lord asked about a donation by Ace Endico and the Supervisor stated that it's not official yet, but he saw a donation to the park made by Ace Endico to pay for one of the play stations. We will recognize them as soon as it's official.

Councilman Larca shared that Mr. Wallach has partnered with the Brewster Education Foundation and if the BEF can raise \$5000.00, he has agreed to match it with \$20,000.00 over the next 4 years and the proceeds will go to the Schools IT department. Donations can be accepted till the end of March.

Councilman Alvarez made a motion to close the meeting and Councilman Larca seconded. All in favor.

Respectfully Submitted,

Michele Stancati  
Southeast Town Clerk