

TOWN OF SOUTHEAST
1360 Route 22, Brewster, New York 10509
Thursday, July 15, 2021
EXECUTIVE SESSION 6:00 P.M.
WORK SESSION / REGULAR MEETING 7:00 P.M.

Pledge of Allegiance
Notation of Exits

Present: Supervisor Tony Hay
Councilman John Lord
Councilman Eric Larca
Councilman John O'Connor
Councilman Edwin Alvarez

Also: Town Clerk Michele Stancati

Absent: Town Attorney Willis H. Stephens Jr.

EXECUTIVE SESSION

Supervisor Hay made a motion to open the Meeting and go into Executive Session for a Personnel Matter. Councilman O'Connor seconded. All in favor.

Supervisor Hay made a motion to close the Executive Session where no decisions were made and Councilman O'Connor seconded. All in favor.

WORK SESSION

Nothing at this time

REGULAR MEETING

Supervisor Hay made a motion to open the Regular Meeting and Councilman Larca seconded. All in favor.

RESOLUTION NO. 45 / 2021 DRAINAGE EASEMENT – EXTINGUISH EXISTING EASEMENT

INTRODUCED BY: Supervisor Hay
SECONDED BY: Councilman Alvarez

WHEREAS, by letter dated June 18, 2021 from James I. Nixon III, RA, the Town of Southeast (“Town”) has been requested to extinguish or abandon a drainage easement which was reserved to the Town when the Brewster Heights development was originally approved; and

WHEREAS, the Town Engineer and Town Highway Superintendent have verified that this particular drainage easement, located between lots 186 and 185 as shown on Filed Map No. 759B recorded in the office of the Putnam County Clerk on July 26, 1957, is not currently used or utilized for municipal drainage purposes; and

WHEREAS, the Town Engineer and Town Highway Superintendent have indicated that such easement area will have no usefulness in connection with any future development of the area and have consented to such easement being abandoned, extinguished and/or released.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Southeast hereby authorizes the release, abandonment and extinguishment of so much of a certain Drainage Easement consisting of an approximately five (5) foot strip of land located along the dividing line between lots 186 and 185 which was reserved to the Town as shown on Filed Map No. 759B recorded in the office of the Putnam County Clerk on July 26, 1957 (the “Easement Area”); and be it further

RESOLVED, that the Supervisor be and hereby is authorized to execute and deliver a document in recordable form, in form and substance approved by the Town Attorney to abandon, extinguish and release the Easement Area as heretofore described.

Upon Roll Call Vote:

Councilman Alvarez	<u>Aye</u>
Councilman Larca	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Councilman O’Connor	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: passed by a vote of 5 in favor 0 against 0 abstained.

RESOLUTION NO. 46 / 2021 AWARD OF CONTRACT OPERATION & MAINTENANCE OF PEACH LAKE WASTE WATER TREATMENT FACILITY

INTRODUCED BY: Supervisor Hay

SECONDED BY: Councilman Alvarez

WHEREAS, the Town of Southeast and the Town of North Salem jointly own and operate the waste water treatment facility that services the Peach Lake Sewer District (Southeast) and the Peach Lake Sewer District (North Salem); and

WHEREAS, the Towns are in receipt of responses to its duly advertised Request for Proposals (“RFP”) for the Operation and Maintenance (“O &M”) of the Peach Lake Waste Water Treatment Facility; and

WHEREAS, the Town Boards of Southeast and North Salem have thoroughly reviewed the proposals submitted and hereby elects to award the contract at this time.

NOW, THEREFORE, BE IT

RESOLVED, that if North Salem shall agree, the Town Board of the Town of Southeast accepts the proposal of VRI Environmental Services, Inc., dated June 14, 2021, to provide O & M services for the Peach Lake Wastewater Treatment Facility and authorizes the Supervisor to execute a contract jointly with the Town of North Salem with VRI for such O & M services commencing August 1, 2021 and ending July 31, 2024.

AND BE IT FURTHER

RESOLVED, that this resolution shall take effect immediately.

Upon Roll Call Vote:

Councilman Alvarez	<u>Aye</u>
Councilman Larca	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Councilman O’Connor	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: carried by a vote of 5 in favor, 0 against; 0 abstained.

RESOLUTION NO. 47 / 2021 PUTNAM COUNTY HAZARD MITIGATION PLAN

INTRODUCED BY: Supervisor Hay
SECONDED BY: Councilman O'Connor

WHEREAS, the Putnam County Hazard Mitigation Plan (the “Plan”) has been prepared in accordance with the Federal Disaster Mitigation Act of 2000 (Public Law 106-390); and

WHEREAS, the Town of Southeast has reviewed the previous Plan adopted in 2015, has gathered additional information and has used such information to assist in the preparation of the Plan; and

WHEREAS, the Town of Southeast is a local unit of government that has afforded the citizens an opportunity to comment and provide input to the Plan and the actions in the Plan; and

WHEREAS, the Town of Southeast has reviewed the Plan and affirms that the Plan will be reviewed and updated, if necessary, no less than every five years.

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Southeast Town Board hereby adopts the Putnam County Hazard Mitigation Plan, annexed hereto and made part hereof, as and for this jurisdiction’s Natural Hazard Mitigation Plan; and be it further

RESOLVED, that the Supervisor be and hereby is authorized to take any and all actions necessary to execute the directives and recommendations contained in the Plan.

UPON A ROLL CALL VOTE:

Councilman Alvarez	<u>Aye</u>
Councilman Larca	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Councilman O'Connor	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: carried by a vote of 5 in favor, 0 against; 0 abstained.

RESOLUTION NO. 48 / 2021 FIRE & SAFETY PLAN

INTRODUCED BY: Supervisor Hay
SECONDED BY: Councilman O'Connor

WHEREAS, the Town of Southeast has developed a Fire and Safety Plan (the “Plan”) aimed at ensuring a safe and healthy work environment for its Employees and the general public that use and utilize Town buildings and facilities; and

WHEREAS, the Plan provides a protocol to be followed annually when inspecting public buildings owned and occupied by the Town of Southeast in accordance with the standards set forth in the Uniform Building and Fire Codes; and

WHEREAS, the Town Board has reviewed the Plan and affirms that the Plan will be reviewed and updated, as necessary.

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Southeast Town Board hereby adopts the Town of Southeast Fire & Safety Plan annexed hereto and made part hereof; and be it further

RESOLVED, that the Supervisor, Building Inspector, Fire Inspector and Code Enforcement personnel be and hereby are authorized and directed to take all actions necessary to execute the directives and recommendations contained in the Plan.

UPON A ROLL CALL VOTE:

Councilman Alvarez	<u>Aye</u>
Councilman Larca	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Councilman O’Connor	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: carried by a vote of 5 in favor, 0 against; 0 abstained.

RESOLUTION NO. 49 / 2021 EXTENSION OF PERSONAL/PROFESSIONAL SERVICES AGREEMENT

INTRODUCED BY: Supervisor Hay
SECONDED BY: Councilman O’Connor

WHEREAS, Euro Video Productions LLC was awarded a Personal/Professional Services contract to provide certain specified professional services to the Town between January 1, 2018 and December 31, 2020; and

WHEREAS, due to COVID-19 restrictions limiting / prohibiting certain public gatherings including meetings of the Town Board between March 2020 and June 2021 during which time Euro Video Productions LLC Personal/Professional Services Agreement was temporarily suspended and eventually expired; and

WHEREAS, the Town Board wishes to extend the Personal / Professional Services Agreement it has with Euro Video Productions LLC now that the restrictions on the holding of public meetings have been lifted.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board extends the Professional Services Agreement with Euro Video Productions LLC for the period commencing January 1, 2021 to and including December 31, 2022 and hereby authorizes a 15% increase on charges for services rendered; and be it further

RESOLVED, that this resolution shall take effect immediately.

Upon Roll Call Vote:

Councilman Alvarez	<u>Aye</u>
Councilman Larca	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Councilman O'Connor	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: carried by a vote of 5 in favor, 0 against; 0 abstained.

RESOLUTION NO. 50 / 2021 JUSTICE COURT ASSISTANCE PROGRAM (JCAP) GRANT AUTHORIZING RESOLUTION

INTRODUCED BY: Supervisor Hay
SECONDED BY: Councilman Larca

WHEREAS, the Town of Southeast continues to improve and enhance its Justice Court facilities located at 1360 Route 22; and

WHEREAS, the New York State Office of Court Administration is offering grant money for use in the improvement of Justice Courts throughout the State through its Justice Court Assistance Program (JCAP).

NOW, THEREFORE, BE IT

RESOLVED, that the Southeast Town Court is hereby authorized to make and file any and all applications to the NYS Office of Court Administration for the purposes of accessing grant funds under JCAP during the 2021-2022 grant cycle in the maximum amount available, \$30,000 (thirty thousand dollars) to be used in connection with obtaining equipment to improve efficiency, safety and security and to modernize administration and record keeping in the Town of Southeast Justice Court facility located at 1360 Route 22; and be it further

RESOLVED, that any and all actions heretofore in this regard by Justice Court personnel or Town officials in this regard in order to meet the filing deadlines are hereby ratified and confirmed *nunc pro tunc*.

Upon Roll Call Vote:

Councilman Alvarez	<u>Aye</u>
Councilman Larca	<u>Aye</u>
Councilman Lord	<u>Aye</u>
Councilman O'Connor	<u>Aye</u>
Supervisor Hay	<u>Aye</u>

VOTE: carried by a vote of 5 in favor, 0 against; 0 abstained.

PUBLIC COMMENT

There was no public comment.

TOWN BOARD COMMENT

Councilman Lord stated that we just did an update on the Route 22 corridor and asked if we can take a look at changing the Route 312 corridor. Supervisor Hay stated the Planning Board and Town Planner will be looking at that next; they have requested the funding for that project and we approved it. Councilman Lord asked if there is anything new on the solar landfill and Supervisor Hay stated that he is waiting for the Town Attorney to work out the final details.

Councilman Larca stated that he was at the Planning Board meeting and they were getting accustomed to Zoom meetings and asked if they could have 3 or 4 monitors set up in the courtroom so everyone can see the maps. Supervisor Hay asked why they would need three different screens when they could use the projector and Councilman Larca stated that you would be able to see from all angles with a couple of monitors. He said he would look into the cost and feasibility first. Also, the CAC has some concerts coming up at the gazebo in the Village. There is one every Saturday in July and they start at 6:30.

Councilman Larca stated that we had Cobb Rd designated as a local traffic only Rd., and did some research to see if we can get roads deleted from google maps, and he stated he put in a request and they are reviewing it. Supervisor Hay stated he has been working on it also, and has other alternatives. He doesn't believe that removing it will stop the traffic; too many people know about it and we don't have enforcement to stop it.

Councilman Lord stated that he reached out to the Sheriff's department and they asked that the residents call the Sheriff's department directly.

Councilman Larca stated that he has family on that road and each time they called they were told they couldn't get anyone out there.

Councilman O'Connor stated that the Fairfield Drive closure that is causing problems on Milltown Rd and Welfare Rd should be finished shortly and there will be a meeting at the Putnam Lake VFW at 6 PM on Monday, July 26, 2021 to answer questions. The work on Sodom Rd will begin on August 2nd and they hope to finish by November 8th or earlier.

Councilman Alvarez made a motion to close the meeting and Councilman O'Connor seconded. All in favor.

Respectfully Submitted,

Michele Stancati