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**DATE:** JANUARY 23, 2018  
**TO:** BLACKBERRY VILLAGE DRIVE RESIDENTS  
**FROM:** LEVON BEDROSIAN, SPECIAL DISTRICTS ADMINISTRATOR  
**RE:** INFORMATION AND WATER & SEWER RATES FOR 2018

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This correspondence will provide you with the billing structure and rates for water, sewer and park districts during the 2018 calendar year. Please retain this information for your records.

For tax preparation purposes, your portion of the interest paid during 2017 on the debt for the water was \$2.30 and \$10.49 for the sewer district. Please consult with your tax advisor as to the deductibility of these costs.

### **BLACKBERRY WATER DISTRICT**

For calendar year 2017, actual revenues were sufficient to meet expenditures for the district. Surplus revenues are maintained as a fund balance to finance planned or emergency capital repairs. The district applied \$4,000 in principal against \$12,000 of debt the district maintains from capital improvements.

For 2018, water rates were increased slightly in anticipation of repairs and maintenance items.

The operations budget for the water system is \$71,806 in 2018. Debt service adds an additional \$4,342. The operation budget is represented in the following components:

<u>Rate Comparison</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
• Flat Rate per Quarter	\$57.25	\$63.00	\$73.00

### **Hydrant Flushing**

2018 Hydrant flushing is scheduled for May 2<sup>nd</sup> and July 25<sup>th</sup>. During periods when hydrants are flushed you may experience the following:

- Low water pressure or no water.
- Discolored or dirty water. Avoid doing laundry or dishwashing on flushing day.

*You should:*

- Turn off your icemaker in your refrigerator if you have until after you flush as instructed below.
- After pressure returns, run water until clear. Clean filter screen at faucets.

**BLACKBERRY HILL SEWER DISTRICT:**

For 2018, this year we will be reduced the rate from 2017.

For calendar year 2017, actual revenues were sufficient for the district operation. Surplus revenues are maintained as a fund balance to finance planned or emergency capital repairs. The district applied \$27,763 in principal against the \$81,920 of dept the district maintains from capital improvements.

The operations budget for the sewer system is \$359,585 in 2018. Debt services adds an additional \$26,343. The operating budget is represented in the following components:

<u>Sewer Rate Comparison</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Flat Rate per Quarter	\$242.00	\$242.00	\$202.00

**PARK DISTRICT**

Residents in the Park District will be assessed \$117.50 each quarter.

The tennis and basketball courts replacement project is almost complete. We finish the site work and installed the courts. The final surface coating will be completed this spring before the pool opens. In addition, we made some improvements to the area surrounding the pool.

2017 Park District revenues are budgeted for \$113,330.

**PAYMENT POLICY**

1. Payments are received within 30 days of the billing date without penalty: due date is printed on the invoice.
2. Returned Check fee will be applied.
3. Accounts are charged a 5% late fee on current charges for late or non-payments.
4. For accounts having past due balance as of September 30<sup>th</sup>, the balance will be sent to Putnam County for levy on the subsequent years property tax.

For Sewer or Water **emergency service**, contact JCO, Inc. (contracted operator) at **845-888-5755**.

## Get Connected

### Alerts and Notifications

## Get Connected

Get alerts and notifications for service interruptions and emergency situations to your Special District. Take the time to sign up for notifications. It is a very simple procedure that only takes a few minutes to do.

Go to the Town's website: <http://southeast-ny.gov/>

- Click on the "**Subscribe**" button located in left column.
- Follow the directions to subscribe.
- You can choose to receive your notifications by e-mail, text or both.
- Pick and choose your special district and any other Town categories you wish to receive notifications for.
- Once you save, **you only have one last step remaining to complete registration.**
- Go to your e-mail and/or telephone to view the e-mails/texts and confirm your account.

### Resident Safety / Security

Your Safety is our concern. Please know that the operators who take water meter readings do not usually ask to enter your home. Meters are read remotely from the outside of your home. The employee must have identification with them identifying them as a Town Employee or Representative of JCO, Inc., the Contractor. If anyone asks you to go into your home to read a meter or make repairs, you have the right to refuse them until you have confirmed their identity with a call to the Special Districts office at 845-279-8206 or the JCO, Inc. office at 845-888-5755.

Please contact the Special Districts office at 845-279-8206 or e-mail [specialdistricts@southeast-ny.gov](mailto:specialdistricts@southeast-ny.gov) if you have any questions about this letter or throughout the year.

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Visit the Town's Website for information throughout the year at **southeast-ny.gov**