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One Main Street
Brewster, New York 10509

DATE: JANUARY 23, 2018

TO: HILLCREST WATER DISTRICT RESIDENTS

FROM: LEVON BEDROSIAN, SPECIAL DISTRICTS ADMINISTRATOR

RE: INFORMATION AND WATER RATE FOR 2018

This correspondence will provide you with the billing structure and rate for water district during the 2018 calendar year. Please retain this information for your records.

For tax preparation purposes, your portion of the interest paid during 2017 on the debt for the water was $30.78. Please consult with your tax advisor as to the deductibility of these costs.

For calendar year 2017, actual revenues were just sufficient to meet expenditures for the district. The district applied $45,000 in principal against $195,000 of debt the district maintains from capital improvements.

For 2018, water rates were increased to offset inflation and cover anticipated future operational costs.

The operations budget for the water system is $42,217 in 2018. Debt services adds an additional $55,023. The operation budget is represented in the following components:

Rate Comparison	2016	2017	**2018**
• Flat Rate per Quarter	$180.10	$185.00	$187.00
• Allowance per Quarter	16,500	16,500	16,500
• Cost per Gallon, above allowance	.010	.010	.010

Each quarter, all accounts will be billed for the flat rate which includes usage up to 16,500 gallons. The flat rate encompasses Debt Services and Operation & Maintenance costs.

Prior to the January, April, July and October billings, water meters will be read to determine water use for each account. Bills will be prepared and reflect the amount of water used during the previous period. **Your cost will be directly affected by your water consumption.**

Visit the Town's Website for information throughout the year at **southeast-ny.gov**

Hydrant Flushing

Hydrant flushing is scheduled for May 2nd, July 25th and October 24th. During periods when hydrants are flushed you may experience the following:

- Low water pressure or no water.
- Discolored or dirty water. Avoid doing laundry or dishwashing on flushing day.

You should:

- Turn off your icemaker in your refrigerator if you have until after you flush as instructed below.
- After pressure returns, run water until clear. Clean filter screen at faucets.

PAYMENT POLICY

1. Payments are received within 30 days of the billing date without penalty: due date is printed on the invoice.
2. Accounts are charged a 5%late fee on current charges for late or non- payments.
3. Returned Check fee will be applied.
4. For accounts having past due balance as of September 30th, the balance will be sent to Putnam County for levy on the subsequent years property tax.

Alerts and Notifications

Get alerts and notifications for service interruptions and emergency situations to your Special District. Take the time to sign up for notifications. It is a very simple procedure that only takes a few minutes to do.

Go to the Town's website: http://southeast-ny.gov/

- Click on the "**Subscribe**" button located in left column.
- Follow the directions to subscribe.
- You can choose to receive your notifications by e-mail, text or both.
- Pick and choose your special district and any other Town categories you wish to receive notifications for.
- Once you save, **you only have one last step remaining to complete registration**.
- Go to your e-mail and/or telephone to view the e-mails/texts and confirm your account.

Resident Safety / Security

Your Safety is our concern. Please know that the operators who take water meter readings do not usually ask to enter your home. Meters are read remotely from the outside of your home. The employee must have identification with them identifying them as a Town Employee or Representative of JCO, Inc., the Contractor. If anyone asks you to go into your home to read a meter or make repairs, you have the right to refuse them until you have confirmed their identity with a call to the Special Districts office at 845-279-8206 or the JCO, Inc. office at 845-888-5755.

Please contact the Special Districts office at 845-279-8206 or e-mail specialdistricts@southeast-ny.gov if you have any questions about this letter or throughout the year.

For Sewer or Water **emergency service**, contact JCO, Inc. (contracted operator) at **845-888-5755**.