

TOWN OF SOUTHEAST

REQUEST FOR CERTIFIED RADIUS LIST

THE FEE FOR THIS SERVICE IS \$44.00 PAYABLE TO THE TOWN OF SOUTHEAST

You will be provided with three (3) sets of mailing labels and a list of owners with parcel IDs to attach to your application.

Date: _____ Administrator's Initials: _____

Requested By: _____ Contact Phone # (____) _____

The Assessor's Office will generate the requested Radius List for the appropriate boards and call you when they are ready to be picked up and paid for. Please check the boxes for which you are requesting the Radius List:

Planning/Zoning Village Conservation Commission
 100 Feet 300 feet 500 feet

Property Owners to be notified in connection with a Public Hearing on the petition of:

Owner's Name(s): _____

For the premises located at: _____

Section, Block & Lot: _____

Relative to obtaining desirable relief from the Zoning Bylaw of the Town of Southeast.

To the Board of Appeals:

We hereby certify that the attached list, taken from the Final Assessment Roll of the Town of Southeast, includes the names and addresses of all parties in interest within the specified radius from the subject to the best of our knowledge and belief.

Completed: _____ Signed _____

Called: _____ Initial: _____ Response: _____

Radius List Received By: _____ Date: _____

Amount Paid: _____ Cash/Check # _____ Adm. Initials: _____